CITY OF BIG BEAR LAKE CITY COUNCIL
MINUTES FOR REGULAR MEETING
JANUARY 26, 2004

A Regular Meeting of the City Council of the City of Big Bear Lake was called to order by Mayor Harris at 4:30 p.m., Monday, January 26, 2004, at the Civic Center, 39707 Big Bear Boulevard, Big Bear Lake, California.

PUBLIC FORUM FOR CLOSED SESSION

None.

At the hour of 4:35 p.m., Council adjourned to Closed Session.

At the hour of 6:37 p.m., Council adjourned to Open Session.

OPEN SESSION

Invocation:	Pastor Ralph Mueller, Presbyterian Church of Big Bear
Flag Salute:	Mayor Harris
Councilmembers Present:	Mayor Liz Harris Mayor Pro Tem Darrell Mulvihill Councilmember S. O. Conklin Councilmember Ken Dally Councilmember Neal Hertzmann
Councilmembers Excused:	None
Others Present:	Michael Perry, City Manager Stephen Deitsch, Best Best & Krieger, LLP City Attorney Katherine E. Jefferies, City Clerk/ACM Molly Bogh, Deputy City Manager Development Services Dave Vasquez, Deputy City Manager Administrative Services Kathleen Smith, Finance Director

RESULTS OF CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION pursuant to Government Code Section 54956.9 (a)
   Name of Parties: City of Big Bear Lake v Griffen
   Case Number: VCV010794 – San Bernardino Superior Court

   This Item was not discussed.

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION pursuant to Government Code Section 54956.9 (b) (1)
   Number of Cases: 1

   No reportable action.

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957
   Title of position: Interim Fire Chief Evaluation

   No reportable action.

4. CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Section 54957.6
   Name of Negotiators: Fire Administrator and Fire Protection District Legal Counsel
   Name of Organization: Unrepresented Employee – Interim Fire Chief

   No reportable action.

AGENDA APPROVAL

Motion by Councilmember Conklin, seconded by Councilmember Hertzmann to table Item FP1 to a date to be determined, and approve the Agenda as amended. Motion was approved 5-0.

ANNOUNCEMENTS

Upcoming events scheduled for the Performing Arts Center – For ticket information please contact the box office at 866-4970.

- The City of Big Bear Lake presents "The Unsinkable Molly Brown" – February 17.

PRESENTATIONS

Lt. Tony Allen gave a brief overview of the dispatch process when emergency 911 calls are placed into the San Bernardino County Sheriff Central Dispatch Center in Rialto.

Mayor Harris presented a 10-Year City Employee Pin to Tammy Arden, Human Resources Specialist.

Mayor Harris presented a medallion of appreciation to the City of Big Bear Lake firefighters, County of San Bernardino Sheriff, and City personnel, for their participation during the Old Fire. She reported that the medallion had been awarded to the City from California State University, San Bernardino.

Mayor Harris presented to John Davis, Administrator for the Mojave Desert and Mountain Recycling Integrated Waste Management Joint Powers Authority, the League of California Cities 2003 Helen Putnum Award for Excellence, in the category of Intergovernmental relations and regional cooperation, for the Master Composter Program.

COMMITTEE REPORTS

Councilmember Conklin and Councilmember Hertzmann reported on the latest activities of the MARTA Board. They reported that MARTA has begun a new marketing program in an effort to increase ridership; they also mentioned that four MARTA drivers were awarded plaques of appreciation for working during the Old Fire.

PUBLIC FORUM

Pastor Bill Weaver, Big Bear Lake Assembly of God: announced that Pastor Ralph Mueller, interim Pastor for the Presbyterian Church of Big Bear, would be leaving the Valley on February 11, 2004. He thanked Pastor Mueller for providing two years of leadership to our community.

Mayor Harris expressed her appreciation and best wishes to Pastor Mueller, on behalf of the City.

Christie Walker, Big Bear Group Sierra Club: announced that the second annual xeriscape garden tour would be held on Saturday, July 10, 2004, from 9:00 a.m. to 4:00 p.m. She stated that the event is a free self-guided tour open to the public, featuring

homes showcased for their xeriscape landscaping. She stated that she would like to send a packet of information to the City, should the City be interested in participating as a sponsor.

PUBLIC FORUM RESPONSE

City Manager Perry read a letter addressed from the City to the County of San Bernardino Planning Division in support of a proposal to increase the height of the transmitter antenna for radio station KBHR. If increased, the antenna would improve the station's ability to provide emergency information to our community. Mr. Perry also responded to a proposal submitted by Mr. Vaino Hoffren for the construction of a parking lot east of Pine Knot Avenue, which would allow the public easier access to the shops at the east end of the Village. Mr. Hoffren's proposal suggested that class 2 base be used instead of pavement, in order to reduce costs, with pavement being added at a later time. Mr. Perry stated that, after reviewing the proposal, staff had determined that it would not benefit the City to construct a parking lot at this time. It was also found that class 2 base does not meet the Federal TMDL and NPDES requirements because the lot is adjacent to Knickerbocker Creek.

Mr. Perry responded to an issue raised by Councilmember Conklin at the January 12th meeting, regarding unsafe parking during the holidays and on weekends at Starbucks Coffee, located at Village Center. Mr. Conklin had also asked if "No Parking" signs had been placed along Paine Road. Mr. Perry reported that staff looked into the matter and found that "No Parking" signs are already in place at that location. He reported that the number of parking spaces provided for the business meets the requirements for the businesses that are contained in that area. Staff plans to look into the matter in more detail when construction begins on the traffic signal that is scheduled for that particular intersection.

1. CONSENT CALENDAR

Motion by Councilmember Hertzmann, seconded by Councilmember Conklin to approve the Consent Calendar as follows:

1.1 Approval of Demands – Check Issue Date 1/8/04 through 1/21/04 – Check Nos. 21359 through 21514, in the amount of $535,764.53

Approved.

1.2 Continuance of the Declaration of Local State of Emergencies

Continued the Declaration of the Local State of Emergency due to the drought and Bark Beetle infestation, and the Declaration of the Local State of Emergency for the Old Fire.

1.3 Monthly Financial Report

Received and filed.

1.4 Claim of Steven Brown

Council consideration of rejecting the claim as submitted from Steven Brown.

Rejected the claim from Steven Brown.

1.5 Mutual Aid Agreement with Big Bear Area Regional Wastewater Agency

Council consideration of approving a Mutual Aid Agreement with BBARWA in order to respond to sewage spills.

Approved.

The Consent Calendar was approved by the following vote:

AYES:	Conklin, Dally, Harris, Hertzmann, Mulvihill
NOES:	None
ABSENT:	None
ABSTAIN:	Councilmember Dally abstained from voting on Item 1.1 Check No. 21487 payable to Paper Clip in the amount of $18.59

2. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

At the hour of 7:30 p.m., the Council adjourned to the Improvement Agency.

IMPROVEMENT AGENCY

Improvement Agency proceedings are contained in separate minutes.

At the hour of 7:50 p.m., the Improvement Agency adjourned to Regular Council Session.

3. DISCUSSION/ACTION ITEMS

3.1 Status Report on Holloway's Marina Pre-Annexation and Development Agreement

Council consideration of accepting the status report on Holloway's Marina Pre-Annexation and Development Agreement.

Received and filed.

3.2 Application for Grant Funds for the Per Capita Grant Program under Proposition 40

Council consideration of a resolution authorizing the City to apply for grant funds from the Per Capita Program under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002.

Motion by Councilmember Hertzmann, seconded by Councilmember Dally to adopt the following resolution, entitled:

RESOLUTION NO. 2004-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE PER CAPITA GRANT PROGRAM UNDER THE CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002

Said Motion was approved by the following vote:

AYES: Conklin, Dally, Harris, Hertzmann, Mulvihill
NOES: None
ABSENT: None
ABSTAIN: None

3.3 Emergency Operations Plan

Council consideration of a resolution adopting an Emergency Operations Plan for the City of Big Bear Lake.

Motion by Mayor Pro Tem Mulvihill, seconded by Councilmember Dally to adopt the following resolution, entitled:

RESOLUTION NO. 2004-04

A RESOLUTION OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING AN EMERGENCY OPERATIONS PLAN FOR THE CITY OF BIG BEAR LAKE.

Said Motion was approved by the following vote:

AYES:	Conklin, Dally, Harris, Hertzmann, Mulvihill
NOES:	None
ABSENT:	None
ABSTAIN:	None

At the hour of 8:13 p.m., the City Council adjourned to the Fire Protection District.

FIRE PROTECTION DISTRICT

Fire Protection District proceedings are contained in separate minutes.

At the hour of 8:14 p.m., the Fire Protection District adjourned to Regular City Council Session.

FUTURE AGENDA ITEMS

None.

CITY MANAGER REPORTS

City Manager Perry thanked Lt. Catalano and Lt. Allen for their presentation on the Sheriff Dispatch Center.

Councilmember Conklin suggested that perhaps the local newspaper could write an article informing the public on what to expect from the Dispatcher, when an emergency call is made.

CITY COUNCIL REPORTS

Councilmember Conklin requested that a presentation be made by the San Bernardino County Health Department clarifying the health inspection process in our City. City Manager Perry stated that he would contact a County representative to present an overview of the entire health inspection program.

Mayor Pro Tem Mulvihill reported that he had contacted the City of Flagstaff and obtained information regarding their current forestry program. He suggested that the City Manager take a trip to Flagstaff to see first hand how they are reducing the danger of forest fires.

Mayor Harris announced that she had received notification from Michelle Franz, Postmaster for the Big Bear Lake Post Office, indicating that the two Big Bear Lake post offices would be consolidated into one new facility. The post office is in the process of selecting a location, and is hopeful that the new facility will be built by November 2005. Mayor Harris suggested that the City Manager write a letter thanking Postmaster Franz for her diligence toward getting a new post office in Big Bear Lake.

ADJOURNMENT:

There being no further business to come before the Council at this session, Mayor Harris adjourned the meeting at 8:29 p.m.

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Katherine E. Jefferies
City Clerk

APPROVED AT THE MEETING OF: February 23, 2004