

are involved with processing grants that address tree mortality issues within the Angeles and San Bernardino National Forests, including the Big Bear Valley area. The job classification will be a Staff Analyst I. Nothing contained in this Agreement shall create any employment or other relationship between any person holding the Grant Writer position and the City. The County shall be entirely responsible for the supervision and payment of the salary, wages and benefits of the Grant Writer position, notwithstanding the funding commitment of the City to the County to defray a certain amount of such expenditures provided for in this Agreement. Any provisions of the Grant Writer's employment contract not described in this Agreement shall be consistent with the County's standard employment contract for the Staff Analyst I job classification. The County is to begin the recruitment process for the Staff Analyst I position at the earliest time possible once the contract has been approved.

Section 6. Status Reports. The City may request from the County periodic status updates, either verbal or written, regarding any aspect of grant funding opportunities that may benefit this HUFU plan. The County will respond to any request for status updates from the City within fifteen working days from receipt of the request. The County's response will be in writing. The Staff Analyst I will monitor HUFU and grant related work and projects within and adjacent to the Big Bear Valley area. The Staff Analyst I will produce monthly reports on the status of all HUFU related projects and grants in the Big Bear Valley area. Copies of these monthly reports will be forwarded to the City of Big Bear Lake within a reasonable time.

Motion by Councilmember Conklin, seconded by Councilmember Dally to approve the Memorandum of Understanding between the City of Big Bear Lake and the County of San Bernardino to fund the position of a Grant Writer to acquire funds for the HUFU Project as amended.

Said Motion was approved by the following vote:

AYES: Conklin, Dally, Harris, Mulvihill
NOES: Hertzmann
ABSENT: None
ABSTAIN: None

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ADJOURNMENT

There being no further business to come before the Council at this session, Mayor Harris adjourned the meeting at 12:35 p.m.

Katherine E. Jefferies
City Clerk

APPROVED AT THE MEETING OF: June 14, 2004