
**CITY OF BIG BEAR LAKE CITY COUNCIL
MINUTES FOR REGULAR MEETING
JANUARY 23, 2006**

A Regular Meeting of the City Council of the City of Big Bear Lake was called to order by Mayor Jahn at 6:30 p.m., Monday, January 23, 2006, at the Civic Center, 39707 Big Bear Boulevard, Big Bear Lake, California.

Invocation: Moment of Silence

Flag Salute: Led by Councilmember Mulvihill

Councilmembers Present: Mayor Bill Jahn
Councilmember Liz Harris
Councilmember Darrell Mulvihill

Councilmembers Excused: Mayor Pro Tem Shed Conklin
Councilmember Ken Dally

Others Present: Michael Perry, City Manager
Steve Deitsch, Best Best & Krieger, LLP City Attorney
Katherine E. Jefferies, City Clerk/ACM
Kathleen Smith, Finance Manager
Dave Martinez, Deputy City Manager Community Development

RESULTS OF CLOSED SESSION

IMPROVEMENT AGENCY CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code Section 54956.8

Property: 39708 – 39765 Big Bear Blvd., Big Bear Lake, California
Negotiating Parties: Executive Director, Agency Attorney, and
Deputy City Manager Community Development
Under Negotiation: Price and Terms of Payment

No reportable action.

AGENDA APPROVAL

Motion by Councilmember Mulvihill, seconded by Councilmember Harris to approve the Agenda as presented. Motion carried 3-0.

ANNOUNCEMENTS

Upcoming events scheduled for the Performing Arts Center – For ticket information please contact the box office at 866-4970.

- Woodbridge High School Entertainers and Orange County Show Choir presents a free concert featuring Jazz, Swing, and Broadway Tunes – January 29
- Big Bear Lake Performing Arts Center Foundation presents *Tap Dogs* – March 6
- Mark Currans *Legends of Rock & Roll* – March 11
- C.A.T.S. presents *Lion in Winter* – March 30, 31 & April 1, 2, 5, 6, 7, 8 & 9

PRESENTATIONS

Fire Chief Morley gave a report on the status of the Plunge fire.

PUBLIC FORUM (City Council, Fire Protection District and Improvement Agency)

None.

PUBLIC FORUM RESPONSE

City Manager Perry reported that he had received notification from SANBAG that the Court of Appeals has ruled unanimously in favor of SANBAG, regarding the Measure I lawsuit that had been filed by the San Geronio Chapter of the Sierra Club.

1. CONSENT CALENDAR

Motion by Councilmember Harris, seconded by Councilmember Mulvihill to approve the Consent Calendar as follows:

- 1.1 Approval of Demands – Check Issue Date 01/04/06 through 01/18/06 – Check Nos. 30905 through 31037, in the amount of \$870,423.26**

Approved.

1.2 Continuance of the Declaration of Local State of Emergency

Continued the Declaration of the Local State of Emergency due to the drought and Bark Beetle infestation.

1.3 Household Hazardous Waste Program

Council consideration of expanding the Household Hazardous Waste Program to allow local small businesses to discard hazardous waste locally.

Approved.

1.4 Approval of the Minutes from the Meeting of December 12, 2005

Approved as presented.

The Consent Calendar was approved by the following vote:

AYES: Harris, Mulvihill, Jahn
NOES: None
ABSENT: Conklin, Dally
ABSTAIN: None

2. DISCUSSION/ACTION ITEMS

2.1 Bear Valley Visitors Trolley

Council consideration of eliminating trolley service to the Museum, Snow Summit and the Discovery Center; extend service to Boulder Bay; amend the days of operation; and authorize MARTA to utilize the Event Coordinator to market and promote the trolley to the hotels, motels, and lodges.

Motion by Councilmember Harris, seconded by Councilmember Mulvihill to eliminate trolley service to the Museum, Snow Summit and the Discovery Center; extend service to Boulder Bay; amend the days of operation; and recommended MARTA to contact the Resort Association to see about marketing and promoting the trolley to the hotels, motels, and lodges.

Said Motion was approved by the following vote:

AYES: Harris, Mulvihill, Jahn
NOES: None
ABSENT: Conklin, Dally
ABSTAIN: None

2.2 City Organizational Restructuring

Council consideration of authorizing the City Manager to implement the organization changes as recommended by the Council Committee to:

Eliminate the positions of Deputy City Manager of Administrative Services and Senior Administrative Analyst of Human Resources;

Approve the revised Organizational Chart;

Change the Finance Director position to Administrative Services Director;

Change the Finance Supervisor position to Finance Manager;

Change the Accounting Technician position to Financial Analyst;

Initiate a Contract with Human Resources Consultant, Suzanne Kozma, for an amount not to exceed \$45,000 plus living and travel expenses;

Authorize the City Manager and the City Attorney to negotiate and execute a separation agreement with the DCM-Administrative Services and the Senior Administrative Analyst-Human Resources; and,

Authorize staff to make the appropriate budget adjustments to the authorized departments.

City Manager Perry reported that a letter received from Mr. Dennis Large', addressing his opposition to the proposed structure changes, had been received earlier in the day.

Rick Flint, Big Bear Lake Fire Captain: spoke on behalf of the Fire Department and commended the Council for its willingness to reorganize City management staff.

Chuck Robillard, Big Bear Lake Fire Captain: discussed the need to eliminate the Fire District Administrator position and allow the Fire Chief to report directly to the Fire Protection District Board. He asked why a separation agreement is necessary between the City and the Deputy City Manager of Administrative Services, and the Senior Administrative Analyst of Human Resources, when the terms of their termination are clearly spelled out.

City Manager Perry responded that all management level contracts include terms and conditions upon termination; however, depending upon the circumstances, it may be appropriate to negotiate slightly different terms and conditions upon the termination or separation of an employee.

Councilmember Mulvihill stated that he would like the issue of rescinding the Resolution delegating the City Manager the duties of Fire District Administrator placed for discussion at the next Council meeting. He asked that the Organizational Chart be amended to reflect that the City Clerk is also the Assistant City Manager.

Motion by Councilmember Mulvihill, seconded by Councilmember Harris to authorize the City Manager to implement the organizational changes as follows:

Eliminate the positions of Deputy City Manager of Administrative Services and Senior Administrative Analyst of Human Resources;

Approve the revised Organizational Chart;

Reclassify the Finance Director position to Administrative Services Director;

Reclassify the Finance Supervisor position to Finance Manager;

Reclassify the Accounting Technician position to Financial Analyst;

Initiate a Contract with Human Resources Consultant, Suzzanne Kozma, for an amount not to exceed \$45,000 plus living and travel expenses;

Negotiate and execute a separation agreement with the DCM-Administrative Services and the Senior Administrative Analyst-Human Resources; and,

Authorize staff to make the appropriate budget adjustments to the authorized departments.

Said Motion was approved by the following vote:

AYES: Harris, Mulvihill, Jahn
NOES: None
ABSENT: Conklin, Dally

ABSTAIN: None

2.3 Appointment of Interim City Manager

Council consideration of appointing an Interim City Manager.

Motion by Councilmember Harris, seconded by Councilmember Mulvihill to appoint Finance Director Kathleen Smith as Interim City Manager.

Said Motion was approved by the following vote:

AYES: Harris, Mulvihill, Jahn

NOES: None

ABSENT: Conklin, Dally

ABSTAIN: None

3. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

FUTURE AGENDA ITEMS

Discussion to eliminate the position of Fire Protection District Administrator, and have the Fire Chief report directly to the Fire Protection District Board.

CITY MANAGER REPORTS

None.

CITY COUNCIL REPORTS AND COMMITTEE REPORTS

Mayor Jahn discussed that he had attended a League of California Cities meeting in Sacramento. He announced that on October 10, 2005, Governor Schwarzenegger approved AB1234, which imposes ethics training, and compensation and reimbursement requirements on cities, counties and special districts. The Bill took effect on January 1, 2006, and states that two hours of ethics training for officials must be held no later than January 1, 2007.

City Attorney Deitsch stated that his office is in the process of setting up sessions that officials in the Big Bear area can attend, in order to comply with the training requirements, and that information would be provided in the near future.

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ADJOURNMENT:

There being no further business to come before the Council at this session, Mayor Jahn adjourned the meeting at 7:26 p.m.

Katherine E. Jefferies
City Clerk

APPROVED AT THE MEETING OF: February 27, 2006