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**PLANNING COMMISSION MEETING MINUTES**  
***REGULAR MEETING***  
**APRIL 16, 2003**

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**MEETING CALLED TO ORDER:** 1:17 p.m.

**FLAG SALUTE:** Commissioner Boll

**PRESENT:** Commissioner Greg Boll  
Commissioner Charles Brewster  
Commissioner Robert Day  
Vice-Chairman Thomas Beede  
Chairman Bill Jahn

**STAFF:** Molly Bogh, Deputy City Manager  
Sandra Molina, Principal Planner  
Marco Martinez, City Attorney  
Rene Avila, Assistant Building Official  
Kathy Smith, Administrative Secretary

The Planning Commission of the City of Big Bear Lake took the following actions at the April 16, 2003 meeting held in Hofert Hall, Civic and Performing Arts Center, 39707 Big Bear Boulevard, Big Bear Lake, California.

**AGENDA APPROVAL**

Moved by Commissioner Boll, seconded by Vice-Chairman Beede, to approve the agenda as presented. The agenda was approved unanimously.

**PRESENTATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS**

No presentations, announcements, or information items.

**PUBLIC FORUM**

No one wished to speak.

**1. CONSENT CALENDAR**

1.1 Approval of the Minutes of the regular Planning Commission meeting of April 2, 2003

Moved by Commissioner Day, seconded by Vice-Chairman Beede, to approve the minutes of April 2, 2003. The minutes were approved by a vote of 4 in favor and 0 opposed. Commissioner Brewster abstained from the vote, as he was absent from the meeting of April 2, 2003.

## 2. **DISCUSSION ITEMS**

### 2.1 Development Code and Zoning Map Update

The public workshop from the April 2, 2003 Planning Commission meeting was resumed. Staff and the Planning Commission continued their review and discussion of items within Development Code Chapter 17.25 - Residential Site Design Standards, discussing text, indicating concurrence or requesting revisions to the draft language. Staff responded to questions from the Planning Commission regarding landscaping plans, replacement of bark beetle infested trees, building site coverage, chain link fencing, retaining walls, snow storage, laundry facilities for multiple family housing, lighting (residential and commercial), screening of rooftop equipment, Bed and Breakfast signage, guest house square footage, tennis court fencing color, and laundry facilities for senior housing facilities.

The following members of the public provided input:

Dennis Large, resident of Big Bear Lake

At the hour of 2:30 p.m., Chairman Jahn called for a recess.

At the hour of 2:35 p.m., the Planning Commission reconvened.

The Planning Commission indicated concurrence with Chapter 17.25.080 through 17.25.210 as drafted with revisions as noted during the meeting, and continued the public workshop to the next regularly scheduled Planning Commission meeting on May 7, 2003 for the review of Chapter 17.35.

## 3. **PLANNING OFFICIAL'S REPORT**

Ms. Bogh had nothing to report.

## 4. **SUMMARY COMMENTS**

Commissioner Boll informed the Commission that he attended a meeting April 9-10, 2003, with representatives from several agencies for the purpose of organizing a conference that will allow communities a voice on urban-forest interface in the next 50 to 100 years. The Mountain Summit conference will be held June 27-29, 2003 at the University of Redlands and will include communities, counties, conservancies, organizations, and cities from the San Bernardino and Mt. San Jacinto Forests.

Commissioner Brewster questioned whether the Pine Nut Coffee House has received a business license, since they do not have paved parking.

Commissioner Day stated he would like to see a water conservation element in the General Plan.

Chairman Jahn complimented staff on the excellent job creating the map survey.

5. **ADJOURNMENT**

There being no further comments, Chairman Jahn adjourned the meeting at 4:14 p.m. to the next regular Planning Commission meeting of May 7, 2003.

MINUTES APPROVED AT THE MEETING OF \_\_\_\_\_

\_\_\_\_\_  
Kathy Smith, Planning Commission Secretary