



CITY OF BIG BEAR LAKE
39707 BIG BEAR BLVD. • P.O. BOX 10000, BIG BEAR LAKE CA 92315
(909) 866-5831 / (909) 866-7511 Fax

VACATION RENTAL REGISTRATION APPLICATION

Property Owner's Name _____

Phone _____ Cell Phone _____

Mailing Address _____

City _____ State _____ Zip _____

Property Owner's Email Address _____

Property Address _____

Assessor's Parcel # _____

Property Manager (If Not Owner Managed) _____

Property Manager's Phone # (Work/Cell) _____

Property Manager's Email Address _____

In-Person Check-In Agent Name _____

In-Person Check-In Agent Phone # _____

City Business License Number _____ **Or** Applied For? _____

House Living Area (Square Footage) _____ Number of Bedrooms _____

Number of on-site parking spaces _____ Spa (circle one) Y N Interior Exterior

24/7 Complaint Response Agent (Contact must reside within fifteen miles from the City's boundaries)

Name _____ 24/7 Phone (Home/Cell) _____

Address _____

Prior to advertising this property or using as a vacation rental, all inspections must be passed and rental approval issued by the Tourism Management Department.

Signature (Prop Owner/Mgr.)

Date

Print Name

Print Title

(This registration may be paid online at www.citybigbearlake.com. Click on "Online Payment Center – Pay Online Here" on the home page and Select "Community Service/Code" and then select "Transient Private Home Rental Application" and enter the property address you will be paying for. The completed form can be emailed to tpbr-registration@citybigbearlake.com.

OFFICE USE ONLY:

Rec'd By (Initials) _____ Receipt # _____ Date: _____

BCA# _____ N / R _____ Inspector _____ Processed By _____