
**CITY OF BIG BEAR LAKE CITY COUNCIL
SPECIAL WORKSHOP MEETING MINUTES
June 10, 2019**

A Special Meeting of the City Council of the City of Big Bear Lake was called to order by Mayor Putz at 1:32 p.m. on Monday, June 10, 2019, in the Training Room at the Civic Center, 39707 Big Bear Boulevard, Big Bear Lake, California.

OPEN SESSION

Flag Salute: Led by Councilmember Caretto

Councilmembers Present: Mayor Randall Putz
Councilmember David Caretto
Councilmember Bob Jackowski
Councilmember Bill Jahn

Councilmembers Excused: Mayor Pro Tem Herrick

Others Present: Jeff Mathieu, City Manager
Kelly Ent, Director of Government Services
John Harris, Director of Development Services
Erica Stephenson, City Clerk

PUBLIC COMMUNICATIONS

None.

DISCUSSION/ACTION ITEMS

1. FISCAL YEAR 2019-20 COMMUNITY EVENTS GRANT APPLICATIONS

Council consideration, discussion and possible action regarding the Fiscal Year 2019-20 applications for Community Event Grants.

Erica Stephenson, City Clerk, gave a brief overview of the grant application process for the Fiscal Year 2019-20 Community Event Grants and invited a representative from each organization to address Council and provide a presentation regarding their planned events.

Council sought clarification on the proposed events and addressed the representatives from the various not-for-profit organizations.

Council and staff discussed several of the in-kind service requests and came to the conclusion that only one City generator may be lent out per day, however, in the event of an emergency the City holds the right to relinquish providing the generator if needed to support the City's emergency efforts and staff cautioned all organizations to consider other means of additional power for their proposed event; Council also reiterated that

the fee to utilize the Performing Arts Center (PAC) won't be waived pursuant to the City's PAC Fee Waiver Policy; staff explained that all organizations will be subject to the City's banner installation permit process and should work with the Planning Department to submit a Village "Special Event" Banner Permit application; and staff encouraged all applicants requesting in-kind services to contact the City's Public Works Department to ensure the availability of and to coordinate the use of the City's resources they have requested to support their event.

At the hour of 2:49 p.m., Mayor Putz called a short recess.

At the hour of 2:58 p.m., Mayor Putz reconvened the meeting.

Staff assured City Council that all requirements of the Community Events Grant Policy will be met prior to issuing the monetary grant awards and guaranteed that all marketing materials for events held at the PAC will only be displayed in the designated display cases with additional flyers available in the PAC upcoming events racks and would not be distributed by staff throughout the community.

Motion by Councilmember Jahn, seconded by Councilmember Caretto, to approve all the events' cash requests for a total of \$21,875 in monetary funds and the in-kind services requests with the exception of the items listed above.

AYES: Jahn, Jackowski, Caretto, Putz
ANOES: None
ABSTAIN: None
EXCUSED: Herrick

ADJOURNMENT

There being no further business to come before the Council at this session, Mayor Putz adjourned the meeting at 3:08 p.m.


Erica Stephenson, City Clerk