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**CITY OF BIG BEAR LAKE CITY COUNCIL  
SPECIAL WORKSHOP MEETING MINUTES  
June 10, 2019**

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A Special Meeting of the City Council of the City of Big Bear Lake was called to order by Mayor Putz at 3:15 p.m. on Monday, June 10, 2019, in the Training Room at the Civic Center, 39707 Big Bear Boulevard, Big Bear Lake, California.

**OPEN SESSION**

Flag Salute: Led by Mayor Putz

Councilmembers Present: Mayor Randall Putz  
Mayor Pro Tem Rick Herrick  
Councilmember David Caretto  
Councilmember Bob Jackowski  
Councilmember Bill Jahn

Councilmembers Excused: None

Others Present: Jeff Mathieu, City Manager  
Kelly Ent, Director of Government Services  
John Harris, Director of Development Services  
Erica Stephenson, City Clerk

**PUBLIC COMMUNICATIONS**

None.

**DISCUSSION/ACTION ITEMS**

**1. FISCAL YEAR 2019-20 PROPOSED BUDGET**

Council consideration, discussion and possible action regarding the proposed budget for Fiscal Year 2019-20 and providing direction to staff.

Kelly Ent, Director of Government Services, gave an overview of the proposed Fiscal Year 2019-20 budget including the City and Sanitation's Capital, Infrastructure and Street Improvement projects, vehicle and equipment requests, desired technological upgrades, enhancements to public safety services, proposed staffing additions and future budgetary considerations in respect to the expiration of Ordinances 2015-437 and 2015-438 concerning Sewer and Refuse Fees. In addition, Kelly Ent reviewed the City's Vision, Mission and Goals, discussed City Council's future compensation options, the annual selection process for Mayor and Mayor Pro Tem, electronic tools and communications procedures, the need for a Facility Use Policy that should include rental guidelines pertaining to the approved uses of Hofert Hall, the Training Room, the Chalet Building and the Performing Arts Center (PAC), and concluded with a discussion regarding a Senate

Bill 2 (SB-2) funding opportunity and how it may benefit the City's effort to meet the Regional Housing Needs Assessments requirements.

At the hour of 3:17 p.m., Councilmember Jahn left the meeting.

Council and staff proceeded to discuss several of the topics in the budget presentation and the following direction was provided to staff: City Council would like to further discuss City Council's compensation during the next Mid-year budget review workshop, the City Council's current electronic tools practices will be updated in a two-phase process with the first implementation occurring in the upcoming fiscal year and staff will begin working on an overall City campus Facility Use Policy and present policy options to the City Council for review.


At the hour of 4:13 p.m., Councilmember Jahn returned to the meeting.

At the hour of 4:46 p.m., Councilmember Jackowski left the meeting.

Council and staff continued discussion regarding the annual selection process of the Mayor and Mayor Pro Tem and suggested that Council should participate in a public workshop in the fall of the upcoming year to deliberate on the selection for of Mayor and Mayor Pro Tem for the 2020 calendar year.

#### **ADJOURNMENT**

There being no further business to come before the Council at this session, Mayor Putz adjourned the meeting at 5:25 p.m.

  
Erica Stephenson, City Clerk