



**PLANNING COMMISSION
MEETING AGENDA
January 17, 2018**

PLANNING COMMISSION

**Chairman Anne Bush
Vice-Chairman Craig Smith
Commissioner Paul Senft
Commissioner Ron Tholen
Commissioner Tim Breunig**

CITY STAFF

**Community Development Director James J. Miller
Planning Director Robert Dalquest
Senior Principal Planner Janice Etter
Principal Planner Andrew Mellon
Associate Planner Nathan Castillo
City Attorney Todd Leishman**

39707 Big Bear Boulevard, Big Bear Lake, California 92315



INFORMATION FOR THE PUBLIC

The Planning Commission meets regularly on the first and third Wednesdays of the month at 1:15 p.m. in Hofert Hall at the Civic Center located at 39707 Big Bear Boulevard.

Procedure to Address the Planning Commission

The Planning Commission encourages free expression of all points of view. To allow all persons to speak, given the length of the agenda, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. To encourage all views and promote courtesy to others, the audience should refrain from clapping, booing or shouts of approval or disagreement.

Public Forum

The public may address the Planning Commission by completing a speaker card and submitting it to the Commission Secretary. The speaker cards are located on the table at the back of the Commission Chambers. During the "Public Forum" your name will be called. Please step to the microphone and give your name and city of residence for the record before proceeding. All remarks shall be addressed to the Commission as a body only. No person other than a member of the Commission and the person having the floor shall enter into any discussion without the permission of the Commission Chairman. Public comment is permitted only on items not on the agenda that are within the subject matter jurisdiction of the City. There is a three minute maximum time limit when addressing a respective board.

Discussion/Action Items

Speakers shall follow the same requirements as under the Public Forum, however, cards submitted after the Commission begins to discuss an item will be subject to the Presiding Officer seeking consensus from the Commission to consider hearing from the speaker, and if permitted, the speaker will have one minute to provide his or her comments.

Public Hearings

A speaker card must be completed and speakers must follow the three minute maximum time limit. Project applicants will be given ten minutes to present their item to the Commission and/or address questions brought before the Commission from members of the public. The Presiding Officer may entertain a motion to extend the applicant's time if needed. Speaker cards submitted after the close of the public hearing are subject to the guidelines as stated above.

Any handouts for the respective Commission shall be given to the Commission Secretary for distribution.

PLEASE NOTE: Agenda related writings or documents provided to the Planning Commission are available for public inspection at www.citybigbearlake.com and at the public Planning Department counter in the City Hall lobby located at 39707 Big Bear Boulevard during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

The City of Big Bear Lake wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in a meeting, please contact the City Clerk's office. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to public meetings.



**PLANNING COMMISSION MEETING AGENDA
January 17, 2018**

TIME: 1:15 p.m.

Next Resolution PC2018-01

PLACE: Hofert Hall
City of Big Bear Lake
39707 Big Bear Boulevard
Big Bear Lake, California

CALL TO ORDER

FLAG SALUTE

ROLL CALL BREUNIG, BUSH, SENFT, SMITH, THOLEN

INTRODUCTION OF STAFF

AGENDA APPROVAL

PRESENTATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS

Presentation and direction on whether to accept and process an application submitted by the Big Bear Visitor's Bureau for a first-time Major Special Event identified as the Kansas City Grill & Chill BBQ State Championship Competition and Craft Beer Festival to be held on Saturday and Sunday of Memorial Day Weekend, May 26-28, 2018, in the Bartlett Public Parking Lot at 630 Bartlett Road, APN 0308-166-57.

PUBLIC FORUM

1. CONSENT CALENDAR

1.1 Approval of the minutes of the Planning Commission meeting of December 20, 2017.

2. PUBLIC HEARING ITEMS

2.1 Plot Plan Review – 2017-174/PPR

Planner: Nathan Castillo

Location: 685 Pine Knot Avenue
APN: 0308-174-27
Applicant: Matt & Claudia Scriven
Representative: Adam Phillips, Kadtec

Consideration of a request remove an existing structure and to construct a new 5,791 square foot multi-tenant commercial building on a 13,123 sq. ft. lot in the Village Retail District of the Village Specific Plan.

Staff recommends that the Planning Commission hold a public hearing and adopt the attached Resolution No. PC2017-XX finding the project categorically exempt from the California Environmental Quality Act (CEQA) and approving Plot Plan Review application 2017-174 based on the findings and subject to the conditions of approval contained in the attached Resolution.

3. **DISCUSSION/ACTION ITEM** - NONE
4. **PLANNING DIRECTOR'S REPORT**
5. **SUMMARY COMMENTS**
6. **ADJOURNMENT**

The City of Big Bear Lake wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in a meeting, please contact the City Clerk's office. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to public meetings.