

**OVERSIGHT BOARD  
OF THE SUCCESSOR AGENCY TO THE BIG BEAR LAKE  
IMPROVEMENT AGENCY**

**REGULAR MEETING AGENDA  
SEPTEMBER 22, 2015**

**BOARD MEMBERS**

**Chairman David Caretto  
Vice Chairman Rick Herrick  
Board Member Jackie Heule  
Board Member John Neiderkorn  
Board Member Larry Strong  
Vacant Seat  
Vacant Seat**

**ORDER OF BUSINESS**

**Open Session 10:00 a.m.**

**Big Bear Lake Civic Center, Executive Conference Room  
39707 BIG BEAR BOULEVARD  
Big Bear Lake, California 92315**

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**OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE  
BIG BEAR LAKE IMPROVEMENT AGENCY  
REGULAR MEETING AGENDA  
September 22, 2015**

Regular Meeting: 10:00 a.m. Big Bear Lake Civic Center, 39707 Big Bear Blvd. Big Bear Lake, CA 92315, Executive Conference Room (ECR)

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**OPEN SESSION**

**CALL TO ORDER**

**MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

**ROLL CALL** Herrick, Heule, Neiderkorn Strong, Caretto, (Two Seats Vacant)

**Please Note: Agenda items may be moved at the discretion of the Oversight Board.**

**PUBLIC COMMUNICATIONS** (Public comment is permitted only on items not on the posted agenda that are within the subject matter jurisdiction of the Oversight Board. Please note that State law prohibits the Oversight Board from taking any action on items not listed on the agenda. There is a three minute maximum time limit when addressing the Oversight Board during the time period.)

**1. DISCUSSION/ACTION ITEMS**

**1.1 Resolution Approving Minutes of the March 2, 2015 Meeting**

**1.2 Resolution Approving Minutes of the June 25, 2015 Meeting**

**1.3 Resolution Approving and Adopting the Recognized Obligation Payment Schedule for the period from January 1 through June 30, 2016 (ROPS 15-16B)**

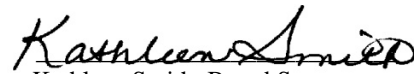
Oversight Board consideration of adopting a Resolution to approve and adopt the Recognized Obligation Payment Schedule for the period from January 1 through June 30, 2016 (ROPS 15-16B) and directing that it be submitted to the Department of Finance and County Auditor-Controller/Treasurer/Tax Collector as required under HSC 34177.

**1.4 Resolution Approving and Adopting the Long-Range Property Management Plan**

Oversight Board consideration of adopting a Resolution to approve and adopt the Long-Range Property Management Plan required under HSC 34191.5 (b).

**ADJOURNMENT**

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 18<sup>th</sup> day of September, 2015.

  
Kathleen Smith, Board Secretary

**PLEASE NOTE:** Agenda related writings or documents provided to the Oversight Board are available for public inspection in the binder located at the Reception Desk in the Big Bear Lake City Hall Lobby at 39707 Big Bear Boulevard during regular business hours, 8:00 a.m. to 5:00 p.m., Monday – Friday.

The Oversight Board wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (909) 866-5831. Notification 48 hours prior to the meeting will enable the Oversight Board to make reasonable arrangements to ensure accessibility to this meeting.

**RESOLUTION NO. OB2015-XX**

**A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR  
AGENCY TO THE BIG BEAR LAKE IMPROVEMENT AGENCY,  
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,  
ADOPTING THE APPROVED MINUTES FROM THE MEETING OF  
MARCH 2, 2015**

NOW, THEREFORE, BE IT RESOLVED, that the Oversight Board of the Successor Agency to the Big Bear Lake Improvement Agency does hereby adopt the minutes from the meeting of March 2, 2015.

PASSED, APPROVED AND ADOPTED this 22<sup>nd</sup> day of September, 2015:

AYES:

NOES:

ABSENT:

ABSTAIN:

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David A. Caretto, Chairman

ATTEST:

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Kathleen Smith, Board Secretary

STATE OF CALIFORNIA                    )  
COUNTY OF SAN BERNARDINO ) ss  
CITY OF BIG BEAR LAKE                )

I, Kathleen Smith, Board Secretary of the Oversight Board of the Successor Agency to the Big Bear Lake Improvement Agency, do hereby certify that the whole number of the Board is seven; that the foregoing Resolution, being Resolution No. OB2015-XX was duly passed and adopted by the said Board and attested by the Board Secretary, all at a regular meeting of the said Board held on the 22<sup>nd</sup> day of September, 2015 and that the same was so passed and adopted by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Kathleen Smith, Board Secretary

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**OVERSIGHT BOARD OF THE SUCCESSOR AGENCY  
TO THE BIG BEAR LAKE IMPROVEMENT AGENCY  
MINUTES FOR MEETING  
MARCH 2, 2015**

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A Meeting of the Oversight Board of the Successor Agency to the Big Bear Lake Improvement Agency was called to order by Chairman Dave Caretto at 8:31 a.m., Monday, March 2, 2015, in the Executive Conference Room of the Big Bear Lake Civic Center, located at, 39707 Big Bear Boulevard, Big Bear Lake, California.

Moment of Silence/Flag Salute: Board Member Jackie Heule

Board Members Present: Chairman David Caretto  
Vice Chairman Rick Herrick  
Board Member Jackie Heule  
Board Member Kurt Madden  
Vacant Seat  
Vacant Seat

Board Members Absent: The record will reflect that Board Member Larry Strong was not present for the meeting.

Others Present: Kathleen Smith, Board Secretary  
Kelly Ent, Director of Administrative Services for the City of Big Bear Lake

**PUBLIC COMMUNICATIONS**

None.

**1. DISCUSSION/ACTION ITEMS**

**1.1 Resolution Approving Minutes of the September 17, 2014 Meeting**

Motion by Board Member Madden, seconded by Board Member Heule, to approve the minutes from the meeting of September 17, 2014 and to adopt the following Resolution, entitled:

RESOLUTION NO. OB2015-02

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE BIG BEAR LAKE IMPROVEMENT AGENCY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING THE APPROVED MINUTES FROM THE MEETING OF SEPTEMBER 17, 2014

Said Motion was approved by the following vote:

AYES: Heule, Madden, Caretto

**NOTE:** Although Chairman Caretto was not present for the September 17, 2014 meeting, in order to reach a quorum he confirmed with Board Members Heule and Madden that the minutes were accurate.

NOES: None

ABSTAIN: Herrick (Vice Chairman Herrick abstained from voting on the September 17, 2014 Minutes as he was not present for the meeting)

ABSENT: Strong

NOTE: Two seats currently vacant

**1.2 Resolution Approving and Adopting the Recognized Obligation Payment Schedule for the period from July 1 through December 31, 2015 (ROPS 15-16A)**

Oversight Board consideration of adopting a Resolution which would approve and adopt the Recognized Obligation Payment Schedule for the period from July 1 through December 31, 2015 (ROPS 15-16A).

Motion by Vice Chairman Herrick, seconded by Board Member Heule, to adopt the following Resolution, entitled:

**RESOLUTION NO. OB2015-01**

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE BIG BEAR LAKE IMPROVEMENT AGENCY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE 34177 FOR THE PERIOD FROM JULY 1 THROUGH DECEMBER 31, 2015 (ROPS 15-16A)

Said Motion was approved by the following vote:

AYES: Heule, Madden, Herrick, Caretto

NOES: None

ABSTAIN: None

ABSENT: Strong

NOTE: Two seats currently vacant

Page 3  
Oversight Board Minutes  
March 2, 2014

**ADJOURNMENT**

There being no further business to come before the Oversight Board at this session, Chairman Caretto adjourned the meeting at 8:39 a.m.

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Kathleen Smith, Board Secretary



**RESOLUTION NO. OB2015-XX**

**A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR  
AGENCY TO THE BIG BEAR LAKE IMPROVEMENT AGENCY,  
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,  
ADOPTING THE APPROVED MINUTES FROM THE MEETING OF  
JUNE 25, 2015**

NOW, THEREFORE, BE IT RESOLVED, that the Oversight Board of the Successor Agency to the Big Bear Lake Improvement Agency does hereby adopt the minutes from the meeting of June 25, 2015.

PASSED, APPROVED AND ADOPTED this 22<sup>nd</sup> day of September, 2015:

AYES:

NOES:

ABSENT:

ABSTAIN:

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David A. Caretto, Chairman

ATTEST:

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Kathleen Smith, Board Secretary

STATE OF CALIFORNIA                    )  
COUNTY OF SAN BERNARDINO ) ss  
CITY OF BIG BEAR LAKE                )

I, Kathleen Smith, Board Secretary of the Oversight Board of the Successor Agency to the Big Bear Lake Improvement Agency, do hereby certify that the whole number of the Board is seven; that the foregoing Resolution, being Resolution No. OB2015-XX was duly passed and adopted by the said Board and attested by the Board Secretary, all at a regular meeting of the said Board held on the 22<sup>nd</sup> day of September, 2015 and that the same was so passed and adopted by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Kathleen Smith, Board Secretary

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**OVERSIGHT BOARD OF THE SUCCESSOR AGENCY  
TO THE BIG BEAR LAKE IMPROVEMENT AGENCY  
MINUTES FOR MEETING  
JUNE 25, 2015**

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A Meeting of the Oversight Board of the Successor Agency to the Big Bear Lake Improvement Agency was called to order by Senior Administrative Analyst Sarah Willson at 2:05 p.m., Thursday, June 25, 2015, in the Executive Conference Room of the Big Bear Lake Civic Center, located at, 39707 Big Bear Boulevard, Big Bear Lake, California.

Moment of Silence/Flag Salute: Board Member Jackie Heule

**Note:** Prior to the Roll Call, Board Member Jackie Heule welcomed John Neiderkorn, Big Bear Unified School District's appointee to the Oversight Board, and asked the Board if there were any objections to his appointment. Seeing no objections, Board Member Heule so ordered the appointment of John Neiderkorn to the Oversight Board of the Successor Agency to the Big Bear Lake Improvement Agency.

Board Members Present: Board Member Jackie Heule  
Board Member John Neiderkorn  
Board Member Larry Strong  
Vacant Seat  
Vacant Seat

Board Members Absent: The record will reflect that Chairman David Caretto and Vice Chairman Rick Herrick were not present for the meeting.

Others Present: Sarah Willson, Senior Administrative Analyst for the City of Big Bear Lake  
Kelly Ent, Director of Administrative Services for the City of Big Bear Lake

**PUBLIC COMMUNICATIONS**

None.

**1. DISCUSSION/ACTION ITEMS**

**1.1 Resolution Approving Minutes of the March 2, 2015 Meeting**

Board consensus was reached to continue this item to the next meeting of the Oversight Board as only one Board Member was present for the March 2, 2015 meeting.

**1.2 Resolution Approving the Administrative Cost Budget for Fiscal Year 2015-16**

Oversight Board consideration of adopting a Resolution to approve the Administrative Cost Budget for Fiscal Year 2015-16, and direct staff to forward the budget to the County Auditor-Controller, State Controller and Department of Finance.

Board Member Strong brought up a \$20 discrepancy within the budget.

Staff stated that the discrepancy will be corrected before the budget is sent to the County and State Controllers and Department of Finance.

Motion by Board Member Heule, seconded by Board Member Strong, to adopt the following Resolution, entitled:

RESOLUTION NO. OB2015-03

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE BIG BEAR LAKE IMPROVEMENT AGENCY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, APPROVING AND ADOPTING THE FISCAL YEAR 2015-16 ADMINISTRATIVE COST BUDGET PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE 34177

Said Motion was approved by the following vote:

AYES:	Heule, Neiderkorn, Strong
NOES:	None
ABSTAIN:	None
ABSENT:	Caretto, Herrick
NOTE:	Two seats currently vacant

**ADJOURNMENT**

There being no further business to come before the Oversight Board at this session, Senior Administrative Analyst Willson adjourned the meeting at 2:09 p.m.

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Kathleen Smith, Board Secretary



# AGENDA REPORT

**MEETING DATE:** September 22, 2015

**TO:** Honorable Chairperson and Members of the Oversight Board of the Successor Agency to the Big Bear Lake Improvement Agency

**FROM:** Jeff Mathieu, City Manager

**REVIEWED BY:** Kathleen Smith, Chief Operations Officer

**PREPARED BY:** Kelly Ent, Director of Administrative Services

**SUBJECT:** **Resolution Approving and Adopting the Recognized Obligation Payment Schedule for the period from January 1 through June 30, 2016 (ROPS 15-16B)**

Pursuant to Health and Safety Code (HSC) section 34177 (m), the Recognized Obligation Payment Schedule for the period from January 1 through June 30, 2016 (ROPS 15-16B) must be submitted by the Successor Agency for Oversight Board (OB) approval. Upon approval, ROPS 15-16B will be submitted to the Department of Finance (DOF), the State Controller and the County Auditor-Controller/Treasurer/Tax Collector (ATC) as prescribed by HSC 34177 (m). The statutory deadline for submittal is October 5, 2015.

## **BACKGROUND**

The attached ROPS 15-16B is submitted to you for review and approval to submit to DOF. DOF will then conduct a review to approve the enforceable obligations listed on the report as well as the proposed funding sources.

Expenditures anticipated in the six month period from January 1 – June 30, 2016 are detailed in the ROPS Detail report. Remaining obligations consist of debt service (Items 2-4), debt administration costs (Items 13-14), the administrative cost allowance (Items 15-16), and litigation costs (Item 18).

The Report of Cash Balance is used to determine reserve balances and available funds. Reserve balances include debt service reserves held by the trustee (Column C) as well as Prior ROPS and DDR RPTTF retained (Column E). You may recall that the excess funds were swept as part of the Other Funds and Accounts DDR (OFA DDR) demand for payment in the amount of \$117,054. Repayment was requested on ROPS 14-15A. Since this occurred as part of the OFA DDR, it is not considered an EO and is not refundable through the ROPS process. Instead, this refund will result in a revision to the OFA DDR demand for payment. As such, there are no retained balances to report in Column E.

SUBJECT: ROPS 15-16B (January 1 – June 30, 2016)

MEETING DATE: September 22, 2015

Page 2

HSC section 34177 (l) requires that available funds be used before RPTTF. As shown in the Report of Cash Balances, Other Funds (Column G) in the amount of \$61 represents interest earning on bank deposits. This amount will be used to reduce the amount of RPTTF requested for debt administration costs Item #14.

### **SUMMARY**

The attached ROPS contains no new obligations, only updates to the amounts outstanding and anticipated payments to be made in the upcoming six month ROPS 15-16B period. The obligations for this period total \$759,856 including the statutory administrative cost allowance of \$125,000 for this six month period. As shown in the summary schedule, \$759,795 in anticipated obligations is to be funded with RPTTF for this period. After adjustment for unspent RPTTF of \$25,847 as shown in the Report of Prior Period Adjustments, requested RPTTF funding for ROPS 15-16B is \$733,948.

### **RECOMMENDATION**

It is recommended that the Oversight Board adopt the attached resolution approving and adopting the Recognized Obligation Payment Schedule for the period from January 1 through June 30, 2016 (ROPS 15-16B) and directing that it be submitted to the Department of Finance and County Auditor-Controller/Treasurer/Tax Collector as required under HSC 34177 (m).

**RESOLUTION NO. OB2015-XX**

**A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE BIG BEAR LAKE IMPROVEMENT AGENCY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, APPROVING AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE 34177 FOR THE PERIOD FROM JANUARY 1 THROUGH JUNE 30, 2016 (ROPS 15-16B)**

**WHEREAS**, pursuant to the Community Redevelopment Law (Health and Safety Code Sections 33000 *et seq.*) (“CRL”), the City Council of the City of Big Bear Lake (“City”) created the Big Bear Lake Improvement Agency (“Agency”); and

**WHEREAS**, pursuant to Health and Safety Code section 34172, the Agency was dissolved on February 1, 2012, and the City became the successor agency to the dissolved Agency (“Successor Agency”); and

**WHEREAS**, Health and Safety Code Section 34177 (l), enacted by AB 1484, requires successor agencies to prepare a Recognized Obligation Payment Schedule for the period from January 1 through June 30, 2016 (“ROPS 15-16B”) to be submitted to the Oversight Board for approval; and

**WHEREAS**, the Successor Agency adopted a draft ROPS 15-16B on August 24, 2015 and authorized the submittal of ROPS 15-16B to the County Administrative Officer, the County Auditor-Controller, and the Department of Finance at the same time that the Successor Agency submitted the ROPS 15-16B to the Oversight Board for its approval; and

**WHEREAS**, Health and Safety Code Section 34177(m) requires that, upon approval by the Oversight Board, the Successor Agency submit the approved ROPS 15-16B to the Department of Finance, the State Controller, and the county auditor-controller no later than October 5, 2015.

**NOW, THEREFORE, BE IT RESOLVED**, that the Oversight Board of the Successor Agency to the Big Bear Lake Improvement Agency hereby resolves as follows:

**Section 1: Recitals.** The Recitals set forth above are true and correct and incorporated herein by reference.

**Section 2: Approval and Adoption of ROPS.** The Oversight Board hereby approves and adopts the Recognized Obligation Payment Schedule for the period from January 1 through June 30, 2016 attached hereto, as required by Health and Safety Code Section 34177 (m).

**Section 3: Future Action.** The Oversight Board hereby hereby directs the Successor Agency to submit copies of the approved ROPS 15-16B to the County Auditor-Controller, the State of California Controller and the State of California Department of Finance prior to October 5, 2015, and to post the ROPS on the Successor Agency's website.

**Section 4: Severability.** If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Oversight Board declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

**Section 5: Certification.** The Board Secretary shall certify to the adoption of this Resolution.

**Section 6: Effective Date.** Pursuant to Health and Safety Code Section 34179(h), all actions taken by the Oversight Board may be reviewed by the State of California Department of Finance, and, therefore, this Resolution shall not be effective for five (5) business days, pending a request for review by the State of California Department of Finance.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2015:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Date

\_\_\_\_\_  
David Caretto, Chairman

ATTEST:

\_\_\_\_\_  
Kathleen Smith, Board Secretary



## Recognized Obligation Payment Schedule (ROPS 15-16B) - Summary

Filed for the January 1, 2016 through June 30, 2016 Period

**Name of Successor Agency:** Big Bear Lake  
**Name of County:** San Bernardino

<b>Current Period Requested Funding for Outstanding Debt or Obligation</b>		<b>Six-Month Total</b>
<b>Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding</b>		
<b>A</b>	<b>Sources (B+C+D):</b>	<b>\$ 61</b>
B	Bond Proceeds Funding (ROPS Detail)	-
C	Reserve Balance Funding (ROPS Detail)	-
D	Other Funding (ROPS Detail)	61
<b>E</b>	<b>Enforceable Obligations Funded with RPTTF Funding (F+G):</b>	<b>\$ 759,795</b>
F	Non-Administrative Costs (ROPS Detail)	607,136
G	Administrative Costs (ROPS Detail)	152,659
<b>H</b>	<b>Total Current Period Enforceable Obligations (A+E):</b>	<b>\$ 759,856</b>

<b>Successor Agency Self-Reported Prior Period Adjustment to Current Period RPTTF Requested Funding</b>		
I	Enforceable Obligations funded with RPTTF (E):	759,795
J	Less Prior Period Adjustment (Report of Prior Period Adjustments Column S)	(25,847)
<b>K</b>	<b>Adjusted Current Period RPTTF Requested Funding (I-J)</b>	<b>\$ 733,948</b>

<b>County Auditor Controller Reported Prior Period Adjustment to Current Period RPTTF Requested Funding</b>		
L	Enforceable Obligations funded with RPTTF (E):	759,795
M	Less Prior Period Adjustment (Report of Prior Period Adjustments Column AA)	-
<b>N</b>	<b>Adjusted Current Period RPTTF Requested Funding (L-M)</b>	<b>759,795</b>

Certification of Oversight Board Chairman:  
Pursuant to Section 34177 (m) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named agency.

Name	Title
/s/	
Signature	Date

Big Bear Lake Recognized Obligation Payment Schedule (ROPS 15-16B) - ROPS Detail  
 January 1, 2016 through June 30, 2016  
 (Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
Item #	Project Name / Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	Funding Source					Six-Month Total
										Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)			RPTTF		
										Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	
								\$ 10,711,508		\$ -	\$ -	\$ 61	\$ 607,136	\$ 152,659	\$ 759,856
2	2005 Revenue Bonds	Revenue Bonds	11/1/2005	8/1/2025	Union Bank	Defease 1995 Bonds	RR09 RD01	5,749,392	N				468,532		\$ 468,532
3	2005 Revenue Bonds	Revenue Bonds Issued On or Before 12/31/10	11/1/2005	8/1/2025	Union Bank	Defease 1995 Bonds	RR10 RD01	784,008	N				63,891		\$ 63,891
4	1999 Housing Set Aside Bonds	Revenue Bonds Issued On or Before 12/31/10	6/1/1999	8/1/2029	Union Bank	Revenue bonds to fund housing projects	All RD01	4,025,388	N				74,713		\$ 74,713
13	Debt administration	Fees	6/1/1998	8/1/2029	Union Bank	Debt service administration fees	RR09 RG01	2,395	N					2,394	\$ 2,394
14	Debt administration	Fees	11/1/2005	8/1/2029	Union Bank	Debt service administration fees	RR10 RG01	325	N			61		265	\$ 326
15	Administrative Costs	Admin Costs	7/1/2015	12/31/2015	Successor Agency	AB1x26 Implementation/Agency Dissolution	RR09 RG01	100,000	N					100,000	\$ 100,000
16	Administrative Costs	Admin Costs	7/1/2015	12/31/2015	Successor Agency	AB1x26 Implementation/Agency Dissolution	RR10 RG01	25,000	N					25,000	\$ 25,000
18	Litigation Costs	Litigation	7/1/2015	12/31/2015	Best Best & Krieger	OFA DDR Litigation	RR09 RG01	25,000	N					25,000	\$ 25,000
20									N						\$ -
21									N						\$ -
22									N						\$ -
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**Big Bear Lake Recognized Obligation Payment Schedule (ROPS 15-16B) - Report of Cash Balances  
(Report Amounts in Whole Dollars)**

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [\[ INSERT URL LINK TO CASH BALANCE TIPS SHEET \]](#)

A	B	C	D	E	F	G	H	I	
		<b>Fund Sources</b>							
		<b>Bond Proceeds</b>		<b>Reserve Balance</b>		<b>Other</b>	<b>RPTTF</b>		
	<b>Cash Balance Information by ROPS Period</b>	Bonds Issued on or before 12/31/10	Bonds Issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	Rent, Grants, Interest, Etc.	Non-Admin and Admin	<b>Comments</b>	
<b>ROPS 14-15B Actuals (01/01/15 - 06/30/15)</b>									
1	<b>Beginning Available Cash Balance (Actual 01/01/15)</b>	947,340				61	28,623	Excludes negative cash balance of \$117,054 from OFA DDR sweep of noncash items	
2	<b>Revenue/Income (Actual 06/30/15)</b> RPTTF amounts should tie to the ROPS 14-15B distribution from the County Auditor-Controller during January 2015	26					355,869		
3	<b>Expenditures for ROPS 14-15B Enforceable Obligations (Actual 06/30/15)</b> RPTTF amounts, H3 plus H4 should equal total reported actual expenditures in the Report of PPA, Columns L and Q						330,022		
4	<b>Retention of Available Cash Balance (Actual 06/30/15)</b> RPTTF amount retained should only include the amounts distributed as reserve for future period(s)								
5	<b>ROPS 14-15B RPTTF Prior Period Adjustment</b> RPTTF amount should tie to the self-reported ROPS 14-15B PPA in the Report of PPA, Column S	No entry required						25,847	
6	<b>Ending Actual Available Cash Balance</b> C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ 947,366	\$ -	\$ -	\$ -	\$ 61	\$ 28,623		
<b>ROPS 15-16A Estimate (07/01/15 - 12/31/15)</b>									
7	<b>Beginning Available Cash Balance (Actual 07/01/15)</b> (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	\$ 947,366	\$ -	\$ -	\$ -	\$ 61	\$ 54,470	Fiscal yearend close underway. Beginning balance is preliminary.	
8	<b>Revenue/Income (Estimate 12/31/15)</b> RPTTF amounts should tie to the ROPS 15-16A distribution from the County Auditor-Controller during June 2015						851,140		
9	<b>Expenditures for ROPS 15-16A Enforceable Obligations (Estimate 12/31/15)</b>					60	888,789		
10	<b>Retention of Available Cash Balance (Estimate 12/31/15)</b> RPTTF amount retained should only include the amounts distributed as reserve for future period(s)								
11	<b>Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)</b>	\$ 947,366	\$ -	\$ -	\$ -	\$ 1	\$ 16,821		







# AGENDA REPORT

**MEETING DATE:** September 22, 2015

**TO:** Honorable Chairperson and Members of the Oversight Board of the Successor Agency to the Big Bear Lake Improvement Agency

**FROM:** Jeff Mathieu, City Manager

**REVIEWED BY:** Kathleen Smith, Chief Operations Officer

**PREPARED BY:** Kelly Ent, Director of Administrative Services

**SUBJECT:** **Resolution Approving and Adopting the Long-Range Property Management Plan**

## **BACKGROUND**

Pursuant to Health and Safety Code (HSC) section 34191.5 (b), within six months after receiving a Finding of Completion from the Department of Finance (DOF), a Long-Range Property Management Plan (LRPMP) addressing the disposition and use of the real properties of the former redevelopment agency must be approved by the Oversight Board and submitted to the DOF for review and approval. Although the Successor Agency has not yet received a Finding of Completion, HSC 34191.3 indicates that a plan must be approved by DOF by January 1, 2016. If not approved by this date, HSC sections 34177 (e) and 34181 (a) become operative with respect to the Successor Agency requiring properties to be sold or transferred for governmental use.

The Successor Agency does not possess any real property of the former redevelopment agency. For agencies without real property, DOF has requested that agencies indicate this on the LRPMP inventory worksheet. This worksheet must be submitted to DOF along with the Oversight Board's resolution affirming that the agency does not possess real property of the former redevelopment agency.

## **RECOMMENDATION**

It is recommended that the Oversight Board approve and adopt the Long-Range Property Management Plan required under HSC 34191.5 (b).

**RESOLUTION NO. OB2015-XX**

**A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE BIG BEAR LAKE IMPROVEMENT AGENCY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, APPROVING AND ADOPTING THE LONG RANGE PROPERTY MANAGEMENT PLAN PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE 34191.5 (b)**

**WHEREAS**, pursuant to the Community Redevelopment Law (Health and Safety Code Sections 33000 *et seq.*) (“CRL”), the City Council of the City of Big Bear Lake (“City”) created the Big Bear Lake Improvement Agency (“Agency”); and

**WHEREAS**, pursuant to Health and Safety Code section 34172, the Agency was dissolved on February 1, 2012, and the City became the successor agency to the dissolved Agency (“Successor Agency”); and

**WHEREAS**, Health and Safety Code Section 34191.5(b), the Successor Agency must submit a Long-Range Property Management Plan to the Oversight Board and the California Department of Finance within six months after receiving a Finding of Completion; and

**WHEREAS**, the Successor Agency has not yet received a Finding of Completion and does not possess any real property of the former redevelopment agency; and

**WHEREAS**, the Department of Finance must approve the Long-Range Property Management Plan by January 1, 2016 and has requested agencies which do not possess real property of the former redevelopment agency to indicate this on the Department of Finance Long-Range Property Management Plan: Property Inventory Data worksheet subject to approval by the Oversight Board prior to submission to the Department of Finance.

**NOW, THEREFORE, BE IT RESOLVED**, that the Oversight Board of the Successor Agency to the Big Bear Lake Improvement Agency hereby resolves as follows:

**Section 1: Recitals.** The Recitals set forth above are true and correct and incorporated herein by reference.

**Section 2: Approval and Adoption of Long-Range Property Management Plan.** The Oversight Board hereby approves and adopts the Long-Range Property Management Plan attached hereto, as required by Health and Safety Code Section 34191.5 (b).

**Section 3: Future Action.** The Oversight Board hereby directs the Successor Agency to submit the approved Long-Range Property Management Plan to the Department of Finance.

**Section 4: Severability.** If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Oversight Board declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

**Section 5: Certification.** The Board Secretary shall certify to the adoption of this Resolution.

**Section 6: Effective Date.** Pursuant to Health and Safety Code Section 34179(h), all actions taken by the Oversight Board may be reviewed by the State of California Department of Finance, and, therefore, this Resolution shall not be effective for five (5) business days, pending a request for review by the State of California Department of Finance.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2015:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Date

\_\_\_\_\_  
David Caretto, Chairman

ATTEST:

\_\_\_\_\_  
Kathleen Smith, Board Secretary



