



City of Big Bear Lake



**CITY OF BIG BEAR LAKE  
CITY COUNCIL AND PLANNING COMMISSION  
SPECIAL JOINT MEETING NOTICE  
MARCH 11, 2013**

To: Mayor Jay Obernolte  
Mayor Pro Tem David Caretto  
Councilmember Rick Herrick  
Councilmember Bob Jackowski  
Councilmember Bill Jahn

Planning Commission Vice Chairman Craig Smith  
Planning Commissioner Joseph Pacelli  
Planning Commissioner Paul Senft  
Planning Commissioner Anne Zimmerman  
One Seat Vacant

City Manager  
City Attorney  
Division Managers  
Local Media

NOTICE IS HEREBY GIVEN, that the City Council and Planning Commission will conduct a Special Joint Meeting on Monday, March 11, 2013, at 1:00 p.m., at 39707 Big Bear Boulevard, Big Bear Lake, California; said meeting being called pursuant to Section 54956 of the Government Code of the State of California for the purpose of considering the following matters:

**PUBLIC COMMUNICATIONS:** Any member of the public is entitled to speak only on items listed on the agenda.

**DISCUSSION/ACTION ITEM**

**1. BIG BEAR VALLEY PEDESTRIAN, BICYCLE AND EQUESTRIAN  
MASTER PLAN**

Council and Commission consideration of receiving a presentation from the Project Team about the status of work on the Big Bear Valley Pedestrian, Bicycle and Equestrian Master Plan. The plan is a valley wide non-motorized transportation planning effort funded by the California Department of Transportation, County of San Bernardino and City.

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing notice was posted in accordance with the applicable legal requirements. Dated this 7<sup>th</sup> day of March, 2013.

*Cheri A. Haggerty*

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Cheri A. Haggerty, Deputy City Clerk



**CITY COUNCIL AND  
PLANNING COMMISSION  
SPECIAL JOINT MEETING  
AGENDA  
MARCH 11, 2013**

Meeting Time: 1:00 p.m.

Meeting Place: 39707 Big Bear Blvd., Big Bear Lake (Hofert Hall)

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**OPEN SESSION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

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**DISCUSSION/ACTION ITEM**

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**ADJOURNMENT**

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 7<sup>th</sup> day of March, 2013.

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Cheri A. Haggerty, Deputy City Clerk

*The City of Big Bear Lake wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (909) 866-5831. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*



## **AGENDA REPORT**

**MEETING DATE:** March 11, 2013

**TO:** Honorable Mayor, Members of the City Council and Members of the Planning Commission

**FROM:** Jeff Mathieu, City Manager

**REVIEWED BY:** Kathleen Smith, Chief Operations Officer

**SUBMITTED BY:** James J. Miller, Community Development Director

**PREPARED BY:** Siri A. Eggebraten, Associate Planner

**SUBJECT:** **Big Bear Valley Pedestrian, Bicycle, and Equestrian Master Plan**

### **PROJECT DESCRIPTION**

The Big Bear Valley Pedestrian, Bicycle, and Equestrian Master Plan is a valley wide non-motorized transportation planning effort funded by the California Department of Transportation, the City of Big Bear Lake, and the County of San Bernardino. The objective is to adopt a comprehensive, short-, mid-, and long-range plan for physical improvements and economic development strategies for active living and our outdoor recreation economy. The project scope includes both the City the surrounding areas of the Valley, including access to the National Forest, Big Bear Lake, and Baldwin Lake.

### **BACKGROUND**

On September 10, 2012, the City Council awarded a professional services contract for the project to MIG, Inc. On December 12, 2012, MIG, Inc. reported on progress of Phase 1, which included data collection and public participation. The project team is completing Phase 2 and has begun components of Phase 3. Each is discussed in the following section.

### **DISCUSSION**

Phase 2 is made up of data analysis and development of concepts for the Master Plan. Analysis has been separated into four categories: traffic analysis, transit analysis, land use analysis, and economic analysis. Through a better understanding of each of these topics, the project team and

community stakeholders have identified opportunities for pedestrian, bicycle, and equestrian improvements and strategies for branding and marketing the Big Bear Valley, visitor attraction, resident and workforce attraction, and business expansion and attraction.

Phase 3 involves development of the Master Plan and acceptance by the City Council and the County Board of Supervisors. The Master Plan will include:

- I) Goals and policies to guide implementation,
- II) Maps illustrating a coordinated network of pedestrian, bicycle, and equestrian projects,
- III) Guidelines providing direction for detailed project design for Caltrans, City and County right-of-ways,
- IV) Strategies for promoting active living and development of our outdoor economy,
- V) Programs for safety, education, and enforcement, and
- VI) A chapter on implementation, including funding strategies and phases for project construction.

During the joint City Council and Planning Commission session, MIG, Inc. will summarize stakeholder input from the last round of meetings. They will describe and illustrate several projects that have received widespread support. Finally, they will launch a mobile application for stakeholders to comment on proposed projects across the Valley.

### **NEXT STEPS**

On March 12, the Project Team is meeting with Caltrans to discuss designs for Big Bear Boulevard and other Caltrans rights-of-way in the Valley. In the upcoming weeks, the City will receive a full list of standalone projects that will complement the overall proposed network. In April, MIG, Inc. will submit draft design guidelines and draft project prioritization and the City will host the third, and final, Community Workshop. The complete draft plan will be available for the City to review in mid-May with acceptance of plan proposed for June 2013.

### **RECOMMENDATION**

We recommend that the City Council and Planning Commission receive a presentation from the Project Team about the Big Bear Valley Pedestrian, Bicycle, and Equestrian Master Plan.