



**CITY OF BIG BEAR LAKE  
CITY COUNCIL  
MEETING AGENDA  
November 16, 2017**

Special Workshop Meeting - 1:00 p.m. - Training Room

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**COUNCILMEMBERS**

**MAYOR BILL JAHN  
MAYOR PRO TEM RICK HERRICK  
COUNCILMEMBER DAVID CARETTO  
COUNCILMEMBER BOB JACKOWSKI  
COUNCILMEMBER RANDALL PUTZ**

**CITY STAFF**

**CITY MANAGER JEFF MATHIEU  
CITY ATTORNEY STEVE DEITSCH  
COO CITY CLERK KATHLEEN SMITH  
DEPUTY CITY CLERK SARAH M. SIEP**

**SPECIAL WORKSHOP MEETING NOTICE & AGENDA**

To:

Mayor Bill Jahn  
Mayor Pro Tem Rick Herrick  
Councilmember David Caretto  
Councilmember Bob Jackowski  
Councilmember Randall Putz

City Manager  
City Attorney  
Division Managers  
Local Media

**NOTICE**

NOTICE IS HEREBY GIVEN, that the City Council will conduct a Special Workshop Meeting on Thursday, November 16, 2017, at 1:00 p.m., at 39707 Big Bear Boulevard, Big Bear Lake, California; said meeting being called pursuant to Section 54957 of the Government Code of the State of California for the purpose of considering the following matter:

**OPEN SESSION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMUNICATIONS**

Any member of the public is entitled to speak only on items listed on the agenda.

**1. PUBLIC HEARINGS**

Any person may appear and be heard in support of opposition to the proposal at the time of the meeting. If you challenge the action in court, you may be limited to raising only those issues which you or someone else raised at the public meeting described in the notice, or in written correspondence delivered to the City at or before the public meeting.

1.1. BY-DISTRICT ELECTIONS - PUBLIC HEARING #2

Council consideration, discussion and possible action regarding conducting the second public hearing to receive public input regarding the composition of voting districts; providing direction on the number of draft maps and parameters to be considered by the demographer; and directing staff set a public hearing for December 11, 2017 to review draft district maps and obtain further input.

[Agenda Report - Public Hearing No. 2 - District Elections.pdf](#)

**ADJOURNMENT**

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Date this 15th day of November, 2017.



Kathleen Smith, Acting City Clerk

*The City of Big Bear Lake wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (909) 866-5831. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*



# AGENDA REPORT

**MEETING DATE:** November 16, 2017

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Jeff Mathieu, City Manager

**REVIEWED BY:** Kathleen Smith, Chief Operations Officer/Acting City Clerk

**PREPARED BY:** Sarah M. Siep, Deputy City Clerk

**SUBJECT:** **BY-DISTRICT ELECTIONS PUBLIC HEARING #2**

## **BACKGROUND & DISCUSSION:**

On November 6, 2017, City Council adopted Resolution No. 2017-33, a Resolution of Intention to transition from at-large to by-district elections and directed the City Attorney to retain the services of a demographer to draw district maps. On November 13, 2017, the City Council held its first public hearing regarding this process.

Under AB350, the city now has 90 days to complete the transition process, during which time the public will have at least five (5) opportunities to comment on the proposal and the draft maps created by the demographer for potential voting districts. This meeting is the second such opportunity and was noticed in the Wednesday, November 8, 2017 Edition of the Big Bear Grizzly.

Maps for Council districts will be drawn by a professional demographer with extensive experience in the CVRA. Prior to drawing of draft maps, the city must hold at least two public hearings over a period of no more than 30 days, at which the public is invited to provide input regarding the composition of the districts. We recommend that the City Council conduct the second public hearing to receive input on the proposed districts.

## **RECOMMENDATION:**

It is recommended that the Council conduct the second public hearing to receive public input regarding the composition of the districts, provide direction on the number of draft maps and parameters to be considered by the demographer and direct staff set a public hearing for December 11, 2017 to review draft district maps and obtain further input.