
**CITY OF BIG BEAR LAKE CITY COUNCIL
MINUTES FOR REGULAR MEETING
July 8, 2019**

A Regular Meeting of the City Council of the City of Big Bear Lake was called to order by Mayor Putz at 6:33 p.m. on Monday, July 8, 2019, at the Civic Center, 39707 Big Bear Boulevard, Big Bear Lake, California.

OPEN SESSION

Flag Salute: Led by Mayor Pro Tem Herrick

Councilmembers Present: Mayor Randall Putz
Mayor Pro Tem Rick Herrick
Councilmember David Caretto
Councilmember Bob Jackowski
Councilmember Bill Jahn

Councilmembers Excused: None

Others Present: Jeff Mathieu, City Manager
Erica Stephenson, City Clerk
Rebecca Cannon, Administrative Assistant

ANNOUNCEMENTS & UPCOMING EVENTS

The City Council Meetings scheduled for July 22nd and August 12th have been cancelled. The next Regular City Council Meeting will take place Monday, August 26th at 6:30 p.m.

EVENT CALENDAR FOR THE PERFORMING ARTS CENTER

For tickets please contact the box office at (909) 866-4970 or visit www.citybigbearlake.com

- A Concert Version of South Pacific presented by the Big Bear Theatre Project, July 12th and 13th at 7:30 p.m. with Matinee Showings July 13th and 14th at 2:00 p.m.
- The Woman's Club of Big Bear Lake presents their 78th Annual Flower Show, July 19th 12:00 p.m. to 5:00 p.m. and July 20th 9:00 a.m. – 2:00 p.m.
- Bear Valley Unified School District Teachers Summit July 29th at 8:00 a.m.
- Mountain AA Conference August 16th through August 17th
- Big Bear Valley American Association of University Women present Women in the Arts, August 24th at 8:30 a.m.

PRESENTATIONS

- Introduction of Jae Hill, Planning Director, and Steve Raney, Chief Building Official, by John Harris, Director of Development Services.
- Presentation from Reggie Lamson, DWP General Manager, introducing the Department of Water and Power's new billing system.

PUBLIC COMMUNICATIONS

None.

1. CONSENT CALENDAR

Motion by Councilmember Jahn, seconded by Mayor Pro Tem Herrick to approve the consent calendar as follows:

1.1 APPROVAL OF DEMANDS – CHECK ISSUE DATE 5/30/19 THROUGH 6/26/19 IN THE AMOUNT OF \$902,724.97 AND THE MAY 2019 TREASURER’S REPORT

Approved.

1.2 APPROVAL OF MEETING MINUTES FROM THE JUNE 10, 2019 SPECIAL WORKSHOP MEETING OF CITY COUNCIL

Approved.

1.3 APPROVAL OF MEETING MINUTES FROM THE JUNE 10, 2019 BUDGET WORKSHOP MEETING OF CITY COUNCIL

Approved.

1.4 APPROVAL OF MEETING MINUTES FROM THE JUNE 10, 2019 REGULAR MEETING OF CITY COUNCIL

Approved.

1.5 DESIGNATION OF VOTING DELEGATE – LEAGUE OF CALIFORNIA CITIES 2019 ANNUAL CONFERENCE

Council consideration of appointing Mayor Putz as the Voting Delegate and Mayor Pro Tem Herrick or Councilmember Caretto as the alternate for the 2019 League of California Cities Annual Conference; and assigning all discretion to the Voting Delegate in regard to taking action on resolutions at the Annual Business Meeting.

Approved.

1.6 CONTRIBUTION TO RICHARD “DICK” KUN COMMEMORATIVE STATUE

Council consideration of authorizing the City Manager, and/or his designee, to contribute \$10,000 to the Big Bear Ski Education Foundation to erect a bronze statue in memory of Richard “Dick” Kun.

Approved.

1.7 DEVELOPMENT CODE AMENDMENT 2018-027 – ACCESSORY DWELLING UNITS

Council consideration of finding that the Amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15282(h) of the CEQA Guidelines; and adopt an ordinance approving Development Code Amendment 2018-027 establishing Accessory Dwelling Unit regulations.

Approved and adopted the following ordinance entitled:

ORDINANCE NO. 2019-471

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA APPROVING DEVELOPMENT CODE AMENDMENT 2018-027 TO ALLOW ACCESSORY DWELLING UNITS ON LOTS CONTAINING A SINGLE-FAMILY DWELLING IN ALL RESIDENTIAL ZONES (R-L, R-1, R-3, VSP-R ZONES), ADOPTING AN ACCESSORY DWELLING UNIT ORDINANCE (DEVELOPMENT CODE SECTION 17.25.210), AND AMENDING TABLE 17.25.040.A PERTAINING TO ACCESSORY USES AND STRUCTURES PERMITTED IN RESIDENTIAL ZONES, AND FINDING THE AMENDMENT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

1.8 PURCHASE RECOMMENDATION - BELSON OUTDOOR PRODUCTS RECYCLING RECEPTACLES

Council consideration of approving the purchase of thirty-nine (39) recycling receptacles from Belson Outdoor Products for a total purchase price of \$50,729.45.

Approved.

1.9 PURCHASE RECOMMENDATION - SURVEYING EQUIPMENT

Council consideration of authorizing the purchase of a Trimble R10 GNSS Receiver Kit with a TSC7 Controller from Allen Instrument & Supplies for a total price of \$27,150.22.

Approved.

1.10 PURCHASE RECOMMENDATION - CHANGEABLE MESSAGE SIGN BOARD

Council consideration of approving the waiver of competitive procurement processes to purchases one (1) SolarTech CMS board from ROW Traffic Safety Inc. for a purchase price of \$19,005.13.

Approved.

1.11 AUTHORIZATION TO ADVERTISE – PEDESTRIAN BRIDGES FOR RATHBUN CREEK TRAIL

Council consideration of authorizing City staff to advertise and solicit bids from qualified contractors to fabricate two (2) Rathbun Creek Trail pedestrian bridges, construct the bridge foundations and install the prefabricated bridges.

Approved.

1.12 AUTHORIZATION TO ISSUE A TASK ORDER TO JERICHO SYSTEMS, INC. REGARDING ENVIRONMENTAL COMPLIANCE SERVICES FOR HAPPY HILLS TRAIL

Council consideration of authorizing City staff to issue a task order for environmental compliance services to Jericho Systems, Inc. under the terms of the existing Professional Services Agreement in an amount not to exceed \$24,000.

Mayor Putz pulled this item was pulled for further discussion.

1.13 AUTHORIZATION TO ISSUE A TASK ORDER TO TKE ENGINEERING FOR THE PERFORMING ARTS CENTER DRAINAGE IMPROVEMENT PROJECT

Council consideration of finding that the project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to Section 15301, Class 1(c) of the CEQA Guidelines and authorize staff to file a Notice of Exemption; and authorizing City staff to issue a task order for the PAC Drainage Improvement Project to TKE Engineering under the terms of the existing Professional Services Agreement in an amount not to exceed \$97,600.

Approved.

1.14 AUTHORIZATION TO EXECUTE AN AGREEMENT FOR EVENT RESOURCE MANAGEMENT SERVICES

Council consideration of authorizing the City Manager, and/or his designee, to negotiate with Rick Bates and execute an agreement for the performance of event resource management services.

Councilmember Caretto pulled this item for further discussion.

The balance of the consent calendar was approved by the following vote:

AYES: Herrick, Jahn, Caretto, Jackowski, Putz
ANOES: None
ABSTAIN: None
EXCUSED: None

ITEMS REMOVED FROM THE CONSENT CALENDAR

1.12 AUTHORIZATION TO ISSUE A TASK ORDER TO JERICHO SYSTEMS, INC. REGARDING ENVIRONMENTAL COMPLIANCE SERVICES FOR HAPPY HILLS TRAIL

Council consideration of authorizing City staff to issue a task order for environmental compliance services to Jericho Systems, Inc. under the terms of the existing Professional Services Agreement in an amount not to exceed \$24,000.

Mayor Putz commented that is it wonderful to see the City move in such a direction, however, he inquired about the timeline and what we should expect after the preliminary environmental work.

John Harris, Director of Development Services, gave an overview of the process and timeline the City and Council can expect with regards to the environmental compliance services performed by Jericho Systems, Inc. and the anticipated construction of the project.

Motion by Councilmember Jahn, seconded by Mayor Pro Tem Herrick, authorizing City staff to issue a task order for environmental compliance services to Jericho Systems, Inc. under the terms of the existing Professional Services Agreement in an amount not to exceed \$24,000.

Said motion was approved by the following vote:

AYES: Caretto, Jackowski, Herrick, Jahn, Putz
ANOES: None
ABSTAIN: None
EXCUSED: None

1.14 AUTHORIZATION TO EXECUTE AN AGREEMENT FOR EVENT RESOURCE MANAGEMENT SERVICES

Council consideration of authorizing the City Manager, and/or his designee, to negotiate with Rick Bates and execute an agreement for the performance of event resource management services.

Councilmember Caretto expressed his concerns to ensure all the agencies that collaborate to put on special events within the City are working harmoniously together for the benefit of the community; stated he heard that some of the organizations may not be getting along as well as expected.

At the hour of 6:55 p.m., Councilmember Jackowski left the meeting.

Jeff Mathieu, City Manager, said he feels confident that the City can bring together the organizations under one umbrella to ensure we provide the best service for the public and those attending the events; assured Council he will reach out to all the agencies to guarantee ongoing effectiveness and cooperation.

At the hour of 6:59 p.m., Councilmember Jackowski returned to the meeting.

Councilmember Caretto said he is concerned about the coordination and quality of events brought into the City, as opposed to the quantity of events.

Motion by Councilmember Jahn, seconded by Councilmember Caretto, authorizing the City Manager, and/or his designee, to negotiate with Rick Bates and execute an agreement for the performance of event resource management services.

Mayor Putz asked if there is an opportunity to gauge the stakeholders' benefit and support of each event.

City Manager responded.

Said motion was approved by the following vote:

AYES: Jahn, Herrick, Jackowski, Caretto, Putz
ANOES: None
ABSTAIN: None
EXCUSED: None

2. DISCUSSION/ACTION ITEMS

2.1 MUNICIPAL CODE AMENDMENT – AN ORDINANCE AMENDING TITLE 5 OF THE BIG BEAR LAKE MUNICIPAL CODE BY REPEALING CHAPTER 5.40, RELATED TO FORTUNETELLING

Council consideration of determining the Amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines; reading the title of the ordinance, waiving further reading and introducing the ordinance.

Phil Mosley, Director of Community Services, gave a brief presentation regarding amending the Municipal Code.

Motion by Councilmember Caretto, seconded by Councilmember Jahn, to approve staff's recommendation of determining Amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines; and waiving further reading and introducing an ordinance entitled:

ORDINANCE NO. 2019-XXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA AMENDING TITLE 5 OF THE BIG BEAR LAKE MUNICIPAL CODE "BUSINESS LICENSES, TAXES AND REGULATIONS" BY REPEALING CHAPTER 5.40 "FORTUNETELLING", AND FINDING THE AMENDMENT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Said motion was approved by the following vote:

AYES: Jahn, Jackowski, Herrick, Caretto, Putz
ANOES: None
ABSTAIN: None
EXCUSED: None

CITY COUNCIL GENERAL ANNOUNCEMENTS & CITY BUSINESS

Board/Committee Reports

- Mountain Transit Board Meeting on June 19, represented by Councilmember Caretto and Mayor Putz.
- Big Bear Area Regional Wastewater Agency (BBARWA) Board Meeting on June 26, represented by Councilmember Caretto and Mayor Pro Tem Herrick.
- League of California Cities Environmental Quality Policy Committee Meeting on June 13th, represented by Mayor Putz.
- Councilmember Jahn reported that Southern California Association of Governments (SCAG) has received \$50 million from the State to assist Cities and Counties with developing housing policies, housing elements and General Plan Amendments.

ADJOURNMENT

There being no further business to come before the Council at this session, Mayor Putz adjourned the meeting at 7:12 p.m.


Erica Stephenson, City Clerk