



**PLANNING COMMISSION
MEETING AGENDA
February 18, 2015**

PLANNING COMMISSION

**Chairman Craig Smith
Vice-Chairman Anne Bush
Commissioner Paul Senft
Commissioner Joseph Pacelli
Commissioner Tim Breunig**

CITY STAFF

**Community Development Director James J. Miller
City Planner Janice Etter
Principal Planner Ruth Lorentz
Associate Planner Andrew Mellon
City Attorney Jeff Ballinger**

39707 Big Bear Boulevard, Big Bear Lake, California 92315



INFORMATION FOR THE PUBLIC

The Planning Commission meets regularly on the first and third Wednesdays of the month at 1:15 p.m. in Hofert Hall at the Civic Center located at 39707 Big Bear Boulevard.

Procedure to Address the Planning Commission

The Planning Commission encourages free expression of all points of view. To allow all persons to speak, given the length of the agenda, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. To encourage all views and promote courtesy to others, the audience should refrain from clapping, booing or shouts of approval or disagreement.

Public Forum

The public may address the Planning Commission by completing a speaker card and submitting it to the Commission Secretary. The speaker cards are located on the table at the back of the Commission Chambers. During the "Public Forum" your name will be called. Please step to the microphone and give your name and city of residence for the record before proceeding. All remarks shall be addressed to the Commission as a body only. No person other than a member of the Commission and the person having the floor shall enter into any discussion without the permission of the Commission Chairman. Public comment is permitted only on items not on the agenda that are within the subject matter jurisdiction of the City. There is a three minute maximum time limit when addressing a respective board.

Discussion/Action Items

Speakers shall follow the same requirements as under the Public Forum, however, cards submitted after the Commission begins to discuss an item will be subject to the Presiding Officer seeking consensus from the Commission to consider hearing from the speaker, and if permitted, the speaker will have one minute to provide his or her comments.

Public Hearings

A speaker card must be completed and speakers must follow the three minute maximum time limit. Project applicants will be given ten minutes to present their item to the Commission and/or address questions brought before the Commission from members of the public. The Presiding Officer may entertain a motion to extend the applicant's time if needed. Speaker cards submitted after the close of the public hearing are subject to the guidelines as stated above.

Any handouts for the respective Commission shall be given to the Commission Secretary for distribution.

PLEASE NOTE: Agenda related writings or documents provided to the Planning Commission are available for public inspection at www.citybigbearlake.com and at the public Planning Department counter in the City Hall lobby located at 39707 Big Bear Boulevard during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

The City of Big Bear Lake wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in a meeting, please contact the City Clerk's office. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to public meetings.



**PLANNING COMMISSION MEETING AGENDA
February 18, 2015**

TIME: 1:15 p.m.

Next Resolution PC2015-03

PLACE: Hofert Hall
City of Big Bear Lake
39707 Big Bear Boulevard
Big Bear Lake, California

CALL TO ORDER

FLAG SALUTE

ROLL CALL BREUNIG, BUSH, PACELLI, SENFT, SMITH

INTRODUCTION OF STAFF

AGENDA APPROVAL

PRESENTATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS

PUBLIC FORUM

1. CONSENT CALENDAR

1.1 Approval of the minutes of the Planning Commission meeting of February 4, 2015.

2. PUBLIC HEARING ITEMS – None

3. PRESENTATIONS

3.1 Update of Rathbun Corridor Sustainability Plan

4. PLANNING DIRECTOR'S REPORT

5. SUMMARY COMMENTS

6. ADJOURNMENT

The City of Big Bear Lake wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in a meeting, please contact the City Clerk's office. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to public meetings.

**CITY OF BIG BEAR LAKE
PLANNING COMMISSION MEETING MINUTES**

February 4, 2015

CALL TO ORDER 1:15 p.m.

FLAG SALUTE Commissioner Senft.

ROLL CALL Commissioners Breunig, Pacelli, Senft, Vice-Chairman Bush and Chairman Smith.

STAFF PRESENT James J. Miller, Community Development Director; Janice Etter, City Planner.

AGENDA APPROVAL

The agenda was approved by a voice vote.

PRESENTATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS

Community Development Director Jim Miller told the Commission that the next meeting will be on February 18, 2015. The consultants for the Rathbun Corridor Sustainability Plan will host a community meeting on February 17 at 6:30 p.m. and will update the Commission at their February 18, 2015, Planning Commission meeting. There may also be an update presentation regarding the Zoo at that meeting. Mr. Miller noted that the March 4, 2015, Planning Commission meeting has been cancelled as it coincides with the annual Planning Commissioner Academy.

PUBLIC FORUM

None

1. CONSENT CALENDAR

1.1 Approval of the minutes of the Planning Commission meeting of December 17, 2014.

Commissioner Senft and Vice-Chairman Bush abstained from the vote due to absence from that meeting.

1.2 Approval of the minutes of the Planning Commission meeting of January 21, 2015.

Commissioner Breunig abstained from the vote due to absence from that meeting.

- 1.3 Major Special Event 2014-121/MSE – Bartlett Road Public Parking Lot and a portion of Cottage Lane – Old Miner’s Association – “Chili Cook-Off”

The consent calendar was approved with a voice vote.

2. PUBLIC HEARING ITEMS

- 2.1 Major Special Event – 2014-122/MSE Planner: Janice Etter
Location: Village Streets
APN: N/A
Applicant: Old Miner’s Association
Representative: Mike Copley

The applicant is requesting approval to hold the Big Bear Heritage Parade on Saturday, June 13, 2015. The applicant is requesting to close portions of Knickerbocker Road, Pedder Road, Stone Road, Pine Knot Avenue, and Village Drive. Staging will be on Village Drive and Bonanza Trail, including the Elk’s Lodge parking lot. The parade will start on Village Drive and Bonanza Trail and end on Pine Knot Avenue and Stone Road. De-staging will be on Knickerbocker and Stone Roads, including the Presbyterian Church parking lot.

Janice Etter, City Planner, gave the report and presentation.

Vice-Chairman Bush asked if there had been any complaints or comments received regarding last year’s event. Ms. Etter said there have been none.

The public hearing was opened at 1:33 p.m.

Mike Copley, representative, spoke in favor of the event. He said that they believe that going in a downhill direction will aid in the flow of the parade. This year’s theme is “Prospecting for Gold in Our Community”.

The Commission discussed ideas for improvement, including local participation, street closure procedures, and flow. Mr. Copley addressed the concerns.

Commissioner Breunig asked if the street will be closed at Paine Road and Village Drive. Ms. Etter explained that Public Works has requested that the intersection remain open until the start of the parade, with staging off-street. Mr. Copley noted that the streets will remain open until just before the start of the parade at 10:00 a.m.

Public hearing closed at 1:43 p.m.

Commissioner Pacelli asked that Commissioner Breunig speak about concerns that affect the merchants, since he has a business in the Village. Commissioner Breunig said that the merchants’ concerns were in regards to the number of times the Village is closed for events, but noted that the Parade being held in mid-June does meet several of

those concerns. Chairman Smith commented that the applicant has met the Commission's request to host the parade earlier.

Commissioner Senft moved to adopt the attached Resolution No. 2015-02 finding the project categorically exempt from the California Environmental Quality Act (CEQA) and approving the Major Special Event 2014-122/MSE based on the findings and subject to the conditions of approval contained in attached Resolution. Chairman Smith seconded the motion. The motion carried with the following vote:

AYES:	Breunig, Bush, Pacelli, Senft, Smith
NOES:	None
ABSENT:	None
ABSTAIN:	None

Mr. Copley thanked the Commission for their help and cooperation.

3. **PLANNING DIRECTOR'S REPORT** – None
4. **SUMMARY COMMENTS** – None
5. **ADJOURNMENT** At the hour of 1:50 p.m., Chairman Smith adjourned the meeting.

MINUTES APPROVED AT THE MEETING OF FEBRUARY 18, 2015.

Becky Romine, Commission Secretary