

**CITY OF BIG BEAR LAKE  
PLANNING COMMISSION MEETING MINUTES**

**January 19, 2011**

**CALL TO ORDER** 1:16 p.m.

**FLAG SALUTE** Commissioner Jackowski.

**ROLL CALL** Jackowski, DeGroot, Smith, Zimmerman: one seat vacant.

**STAFF PRESENT** James J. Miller, Director of Building and Planning, Ruth Lorentz, Associate Planner, Lynne Rayner, Commission Secretary.

**AGENDA APPROVAL** Approved as presented.

**PRESENTATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS** Director Miller informed the Commission that the February 2, 2011 meeting has been cancelled. He also reminded the Commission that there would be a joint City Council/Planning Commission meeting at 1:00 p.m. on February 7, 2011 on affordable housing. Finally, Director Miller announced that applications for the vacant Planning Commission seat were due to the City Clerk by February 23, 2011.

**PUBLIC FORUM** Mike Nelson, new owner of the Cowboy Express Steakhouse, inquired about a variance for his restaurant's off-premises sign.

**1. CONSENT CALENDAR**

- 1.1 Minutes of the Planning Commission meeting of December 1, 2010
- 1.2 Minutes of the Planning Commission meeting of December 7, 2010
- 1.3 Minutes of the Planning Commission meeting of December 15, 2010

Approved as presented, Chair Zimmerman abstaining from approval of the minutes of the December 1, 2010 and December 7, 2010 meetings, from which she was excused.

**2. DISCUSSION ITEM**

- 2.1 Development Code Amendment 2010-181 Case Planner: Ruth Lorentz  
Applicant: City of Big Bear Lake  
Location: Citywide

For consideration of an amendment to portions of Development Code Chapter 17.12 (Signs) and Chapter 17.35 (Commercial and Public Zones) to modify existing standards pertaining to signs and outdoor display provisions.

Associate Planner Lorentz reviewed edits to the draft from the Community Meeting on December 15, 2010.

Director Miller stated that the finalized document would be brought back to the Commission at a noticed public hearing, where the Planning Commission would recommend approval to the City Council.

3. **PLANNING DIRECTOR'S REPORT** Director Miller announced that the Planners Institute is coming up in early March in Pasadena, and if Commissioners wished to attend, to let the Commission Secretary know by end of the week. He also called to their attention a letter regarding the Housing Element from the Department of Housing and Community Development dated December 21, 2010, which he said he would bring back as a discussion item after the Sign Ordinance was completed.
4. **SUMMARY COMMENTS** Commissioner DeGroot asked to be notified of the date the Council would hear items that the Commission approved which were subsequently appealed.
5. **ADJOURNMENT** At the hour of 3:48 p.m., Chairman Zimmerman adjourned the meeting.

MINUTES APPROVED AT THE MEETING OF MARCH 2, 2011.

  
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Lynne Rayner, Planning Commission Secretary