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**CITY OF BIG BEAR LAKE  
PLANNING COMMISSION MEETING MINUTES**

**November 16, 2011**

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**CALL TO ORDER** 1:15 p.m.

**FLAG SALUTE** Vice-Chair Smith.

**ROLL CALL** Commissioners Pacelli, Senft, Jackowski, Smith, Zimmerman.

**STAFF PRESENT** James J. Miller, Community Development Director; Janice Etter, City Planner; Siri Eggebraten, Associate Planner, Lynne Rayner, Commission Secretary.

**AGENDA APPROVAL** Approved as presented.

**PRESENTATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS** None.

**OATH OF OFFICE** Deputy City Clerk Haggerty issued the Oath of Office for Anne Zimmerman.

**PUBLIC FORUM** No one wished to speak.

**1. CONSENT CALENDAR**

1.1 Minutes of the Planning Commission meeting of September 21, 2011

Approved as presented, with Vice-Chair Smith abstaining.

**2. PUBLIC HEARING ITEMS**

2.1 Major Special Event 2011-159

Applicant: Big Bear Chamber of Commerce

Representative: Sara Russ

Location: 630 Bartlett Road

APN: 0308-166-57

An application to hold "Big Bear BBQfest 2012" on Saturday, July 28 in the Bartlett Road Public Parking Lot from 11:00 a.m. to 8:00 p.m. with set up beginning Thursday, July 26 and barbeque preparations beginning Friday, July 27, and continuing overnight until Saturday morning. The proposed event includes a cooking competition, live entertainment, alcohol sales, and family oriented activities such as a bounce house, rock wall and gold panning.

Staff is recommending that the BBQfest be continued to a date non-specific until the ad-hoc committee has a chance to consider some of the concerns about special events that have come from the public.

**3. DISCUSSION ITEMS****3.1 Big Bear Modal Alternatives Analysis**

Director Miller presented an Executive Summary on Big Bear Modal Alternatives prepared by the Southern California Association of Governments.

**3.2 Big Bear Valley Master Plan of Trails**

Associate Planner Eggebraten introduced the planning process for the Big Bear Valley Master Plan of Trails to the Commission.

**3.3 Public Noticing Discussion**

Director Miller presented a staff report to expand the use of electronic media for purposes of providing public notice.

**4. PLANNING DIRECTOR'S REPORT** Director Miller announced that there would be a Planning Commission meeting on December 7<sup>th</sup>. He also announced that the City Holiday Party would be held in Hofert Hall on December 16<sup>th</sup>.**5. SUMMARY COMMENTS** Vice-Chair Smith asked for an update on the Sign Ordinance and ensuing enforcement. Director Miller replied that Director Mosley is putting together a presentation for the City Council on January 9, 2012 regarding proactive enforcement, but that Code staff is currently conducting reactive enforcement. He added that he would have Director Mosley report to the Commission after his Council presentation.**6. ADJOURNMENT** At the hour of 2:58 p.m., Chairman Zimmerman adjourned the meeting.

MINUTES APPROVED AT THE MEETING OF JANUARY 4, 2012.

  
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Lynne Rayner, Commission Secretary