



**CITY OF BIG BEAR LAKE  
CITY COUNCIL  
REGULAR MEETING AGENDA  
JANUARY 13, 2014**

**ORDER OF BUSINESS:**

Closed Session – 5:00 p.m. – Executive Conference Room

Regular Session - 6:30 p.m. – Hofert Hall, 39707 Big Bear Blvd. Big Bear Lake, CA 92315

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**COUNCILMEMBERS**

**MAYOR JAY OBERNOLTE  
MAYOR PRO TEM DAVID CARETTO  
COUNCILMEMBER RICK HERRICK  
COUNCILMEMBER BOB JACKOWSKI  
COUNCILMEMBER BILL JAHN**

**CITY STAFF**

**CITY MANAGER JEFF MATHIEU  
CITY ATTORNEY STEVE DEITSCH  
CHIEF OPERATIONS OFFICER KATHLEEN SMITH  
DEPUTY CITY CLERK CHERI HAGGERTY**

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**OPEN SESSION**

**CLOSED SESSION PUBLIC COMMUNICATIONS:** (Any member of the public is entitled to speak on Closed Session Agenda items. If you wish to address any other items listed on the Agenda you must do so during Open Session.)

**CLOSED SESSION**

1. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION-** (Government Code Section 54956.9(d)(1))  
Name of Parties: City of Big Bear Lake et al. v Ana J. Matosantos, et al.  
Case Number: 34-2013-80001504 – Sacramento County Superior Court
2. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION-** (Government Code Section 54956.9(d)(1))  
An Application before the California Public Utilities Commission of Golden State Water Company, on behalf of its Bear Valley Electric Service Division; California Public Utilities Commission Proceeding A1202013

**OPEN SESSION**

**CALL TO ORDER**

**MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

**ROLL CALL** Herrick, Jackowski, Jahn, Caretto, Obernolte

**Please Note: Agenda items may be moved at the discretion of the City Council.**

**RESULTS OF CLOSED SESSION**

**ANNOUNCEMENTS & UPCOMING EVENTS**

City offices will be closed Monday, January 20, 2014 in observance of the Martin Luther King, Jr. Holiday. City offices will re-open at 8:00 a.m. on Tuesday, January 21.

**COUNCILMEMBER GENERAL ANNOUNCEMENTS** (Comments shall pertain to items not on the posted agenda and are limited to three minutes per Councilmember.)

**PUBLIC COMMUNICATIONS:** (Public comment is permitted only on items not on the posted agenda that are within the subject matter jurisdiction of the City. Please note that State law prohibits the City Council, Fire Protection District Board or Successor Agency from taking any action on items not listed on the agenda. There is a three minute maximum time limit when addressing the respective Board during this time period.)

**1. CONSENT CALENDAR**

**City Council**

- 1.1 APPROVAL OF DEMANDS - CHECK ISSUE DATE 12/02/13 THROUGH 1/06/14 IN THE AMOUNT OF \$2,702,911.61, AND TREASURER'S REPORT FOR NOVEMBER 2013**

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**2. DISCUSSION/ACTION ITEMS**

**2.1 QUALITY OF LIFE INITIATIVES**

Council consideration of receiving a presentation on and discussing our "Quality of Life" initiatives and projects, which include enhancement and preservation of our mountain community, Reinvestment and Revitalization.

**CITY COUNCIL BUSINESS**

Board/Committee Reports

- Mountain Area Regional Transit Authority (MARTA) Board Meeting December 16, 2013, represented by Mayor Pro Tem Caretto and Councilmember Jackowski.
- San Bernardino Associated Governments (SANBAG) Board Meeting held on January 8, 2014, represented by Councilmember Jahn.

**ADJOURNMENT**

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 9<sup>th</sup> day of January, 2014.



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Cheri A. Haggerty, Deputy City Clerk

*The City of Big Bear Lake wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (909) 866-5831. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*



## City of Big Bear Lake

Checks Issued 12/02/13 through 01/06/14

Check#	Vendor/Employee	Date	Amount
62779	US Postal Service	12/06/13	1,160.00
62780	City of Big Bear Lake Dept of Water & Power	12/06/13	1,661.65
62782	Big Bear Valley Event Resource Office	12/06/13	300.00
62783	Charter Communications	12/06/13	2,441.18
62792	American Cancer Society	12/11/13	500.00
62794	Big Bear Lake Antique Car Club	12/11/13	500.00
62795	Big Bear Marina	12/11/13	500.00
62796	Cozad & Fox, Inc.	12/11/13	750.00
62797	Facility Builders & Erectors, Inc.	12/11/13	201,886.40
62798	Fibrex Products	12/11/13	12,127.89
62799	Mountain Water Co	12/11/13	24.25
62800	Old Miner's Association	12/11/13	500.00
62802	Street Decor, Inc.	12/11/13	32,993.53
62817	Bank of America	12/12/13	7,676.94
62820	Bear Valley Electric	12/12/13	35,323.15
62821	Suzanne Kozma	12/12/13	6,436.03
62822	Verizon California	12/12/13	141.68
62823	Verizon Wireless	12/12/13	168.58
62857	Lionel Arnold	12/19/13	100.00
62859	Big Bear Productions	12/19/13	1,200.00
62860	Clifford Fowler	12/19/13	11,665.16
62861	Bear City Glass Co Inc	12/19/13	709.34
62862	Bear Valley Electric	12/19/13	4,515.89
62863	Conklin Paint & Supplies, Inc.	12/19/13	161.34
62864	Fox Farm Auto Spa, Inc.	12/19/13	39.98
62865	MCR Technologies, Inc	12/19/13	1,495.00
62866	Northwoods Resort	12/19/13	5,181.30
62867	Joann Olson Baird	12/19/13	118.08
62868	Robert Shackley	12/19/13	0.65
62870	Scott Towsley	12/19/13	2,000.00
62871	US Bank Corporate Payment Systems	12/19/13	5,445.89
62872	Verizon California	12/19/13	2,435.39
62873	Verizon Wireless	12/19/13	40.06
62874	Southwest Gas Corporation	12/19/13	4,682.43
62875	Willdan Engineering Inc.	12/19/13	18,480.00
62876	Department of Justice	12/19/13	32.00
62877	San Bernardino County	12/19/13	1,041.03
62878	San Bernardino County Auditor	12/19/13	137.50
62879	San Bernardino County Human Resources	12/19/13	103.90
62880	San Bernardino County Dept of Public Health	12/19/13	12,299.00
62881	San Bernardino County Vehicle Svcs Dept	12/19/13	6,243.04
62882	12 Miles Out.com	12/19/13	1,200.00
62883	BBARWA	12/19/13	1,214,506.37
62884	AccuSource, Inc.	12/19/13	73.00
62885	A Cone Zone, Inc.	12/19/13	4,480.00
62886	Addiction Medicine Consultants, Inc	12/19/13	1,200.00
62887	AgendaPal Corporation	12/19/13	399.00
62888	All Protection Alarm	12/19/13	4,734.09
62889	Big Bear Disposal Inc	12/19/13	153,087.07



## City of Big Bear Lake

Checks Issued 12/02/13 through 01/06/14

Check#	Vendor/Employee	Date	Amount
62890	Best Best & Krieger LLP	12/19/13	8,201.52
62891	Big Bear Paint Center	12/19/13	99.84
62892	Big Bear Valley Event Resource Office	12/19/13	20,000.00
62893	David Atilano	12/19/13	3,150.00
62894	Tim Breunig	12/19/13	200.00
62895	Butchers Blocks & Building Materials	12/19/13	991.26
62896	Calolympic Glove & Safety Co	12/19/13	855.04
62897	CDW Government LLC	12/19/13	375.76
62898	DIY Home Center	12/19/13	393.58
62899	Docu-Trust	12/19/13	22.80
62900	EAP Consultants, Inc.	12/19/13	366.00
62901	Fox Farm Storage	12/19/13	208.00
62902	Fulton Distributing	12/19/13	1,143.19
62903	The Grizzly	12/19/13	156.75
62904	Hodge Products, Inc	12/19/13	94.53
62905	Jobs Available, Inc.	12/19/13	45.00
62906	LOR Geotechnical Group, Inc.	12/19/13	1,000.00
62907	Mission Linen Supply Inc.	12/19/13	1,693.08
62908	Randy Spitz	12/19/13	44.24
62909	NAPA Auto Parts	12/19/13	1,599.79
62910	OnTrac	12/19/13	129.28
62911	Orkin Inc.	12/19/13	256.52
62912	Joseph Pacelli	12/19/13	200.00
62913	Premier Lighting & Prod Co Inc.	12/19/13	215.06
62914	Quill Corporation	12/19/13	377.44
62915	Radio Shack Corporation	12/19/13	28.57
62916	Ricoh USA, Inc.	12/19/13	147.46
62917	Ricoh USA, Inc.	12/19/13	322.71
62918	Robertson's Ready Mix	12/19/13	759.60
62919	Seat Advisor, Inc.	12/19/13	714.15
62920	Paul Senft	12/19/13	200.00
62921	Sierra Aggregate Co	12/19/13	3,015.80
62922	Tool Den	12/19/13	78.99
62923	Tri-County Fire Equipment	12/19/13	145.80
62924	Underground Service Alert Inc.	12/19/13	72.00
62925	WW Grainger Inc	12/19/13	209.31
62932	Bear Valley Unified School District	12/27/13	3,941.70
62933	Bike to School Scholarship Program	12/27/13	1,000.00
62938	Bike to School Scholarship Program	12/27/13	4,000.00
62939	San Bernardino County Auditor	01/03/14	37.50
62940	San Bernardino County Fire Department	01/03/14	2,457.89
62941	San Bernardino County Sheriff's Dept	01/03/14	215,872.00
62942	SB Associated Governments	01/03/14	985.54
62943	A Cone Zone, Inc.	01/03/14	4,000.00
62944	AgendaPal Corporation	01/03/14	399.00
62945	Bay City Electric Works Inc.	01/03/14	510.00
62946	Bear Mtn Family Medicine, Inc.	01/03/14	100.00
62947	Tim Breunig	01/03/14	200.00
62948	Buck Energy Fireplaces	01/03/14	835.65



## City of Big Bear Lake

### Checks Issued 12/02/13 through 01/06/14

Check#	Vendor/Employee	Date	Amount
62949	Butchers Blocks & Building Materials	01/03/14	1,142.92
62950	California Association of Code Enforcement	01/03/14	225.00
62951	CDW Government LLC	01/03/14	188.05
62952	DIY Home Center	01/03/14	7.28
62953	Docu-Trust	01/03/14	22.80
62954	Facility Builders & Erectors, Inc.	01/03/14	541,925.60
62955	Fulton Distributing	01/03/14	448.63
62956	WW Grainger Inc	01/03/14	770.05
62957	Hertz Equipment Rental Corp.	01/03/14	199.48
62958	Hodge Products, Inc	01/03/14	1,422.89
62959	Interwest Consulting Group, Inc.	01/03/14	13,597.40
62960	Judicial Data Systems Corp	01/03/14	100.00
62961	Kleinfelder	01/03/14	4,268.00
62962	League of California Cities	01/03/14	3,953.00
62963	Ludecke's Electrical Service, Inc.	01/03/14	425.00
62964	Mission Linen Supply Inc.	01/03/14	879.79
62965	Mountain Water Co	01/03/14	34.75
62966	NAPA Auto Parts	01/03/14	106.37
62967	OnTrac	01/03/14	48.33
62968	Orkin Inc.	01/03/14	153.91
62969	Joseph Pacelli	01/03/14	200.00
62970	Peter Crawford Plumbing	01/03/14	7,962.00
62971	Ragains Sweeping Service	01/03/14	750.00
62972	Paul Senft	01/03/14	200.00
62973	Vulcan Materials Company Inc.	01/03/14	669.36
62974	Xylem Water Solutions USA Inc	01/03/14	2,738.14
62998	City of Big Bear Lake Dept of Water & Power	01/03/14	1,781.77
62999	Charter Communications	01/03/14	74.22
63000	WEX Bank	01/03/14	237.59
63001	NAPA Auto Parts	01/03/14	441.76
63002	National Community Renaissance of CA	01/03/14	326.25
63003	SESAC	01/03/14	343.00
63004	Valero Marketing & Supply Co	01/03/14	338.42
63005	Verizon California	01/03/14	142.48
63006	Verizon Wireless	01/03/14	2,381.30
63007	World Harvest Christian Church	01/03/14	1,106.25
63008	Interwest Consulting Group, Inc.	01/03/14	16,667.66
	ACH Cylwik Property Management	12/19/13	6,900.00
	ACH Cylwik Property Management	01/03/14	2,957.35
	ACH Kyle Lindley Construction	12/06/13	1,240.00
	ACH Jason Strouse	12/06/13	1,640.00
	ACH Kyle Lindley Construction	12/12/13	2,240.00
	ACH Kyle Lindley Construction	12/19/13	1,360.00
	ACH Kyle Lindley Construction	12/19/13	4,475.00
	ACH Kyle Lindley Construction	01/03/14	21,375.00
	ACH Taso Tech Inc	12/06/13	1,050.00
	ACH Taso Tech Inc	01/03/14	2,992.50
	ACH Anne Zimmerman	12/19/13	200.00
	ACH Anne Zimmerman	01/03/14	200.00



## City of Big Bear Lake

Checks Issued 12/02/13 through 01/06/14

Check#	Vendor/Employee	Date	Amount
	ACH Bonnie Canty	12/12/13	82.26
	ACH Christine Bennett	01/03/14	24.86
	ACH Craig Smith	12/19/13	200.00
	ACH Craig Smith	01/03/14	200.00
	ACH David Lawrence	12/19/13	100.00
	ACH Erica Stephenson	01/03/14	15.82
	ACH Gary Payne	12/19/13	2,182.50
	ACH Gary Payne	01/03/14	1,530.00
	ACH Jason Strouse	12/11/13	720.00
	ACH Tammy Arden	12/12/13	12.48
	ACH Tammy Arden	01/03/14	184.25
			<b><u>2,702,911.61</u></b>



**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

	Check#	Vendor/Employee	Transaction	Amount
<b>City Council</b>		<b>4110</b>		
	62866	Northwoods Resort	Holiday Event	12/19/13 5,181.30
	62871	US Bank Corporate Payment Systems	Webinar/Holiday Event/Shipping Supplies/Mtg	12/19/13 347.75
	62892	Big Bear Valley Event Resource Office	City Contribution to ERO FY14	12/19/13 20,000.00
	62914	Quill Corporation	Office Supplies	12/19/13 20.40
	62915	Radio Shack Corporation	Supplies	12/19/13 17.26
	62962	League of California Cities	League Membership Dues	01/03/14 3,953.00
		ACH David Lawrence	Holiday Event	12/19/13 100.00
		ACH Bonnie Canty	Holiday Event	12/12/13 82.26
			<b>City Council Total</b>	<b>29,701.97</b>
<b>Community Event Grants</b>		<b>4111</b>		
	62782	Big Bear Valley Event Resource Office	Mobile Stage Setup/Tree Lighting Ceremony	12/06/13 300.00
	62871	US Bank Corporate Payment Systems	BIA Gala Event Tickets	12/19/13 340.00
			<b>Community Event Grants Total</b>	<b>640.00</b>
<b>City Manager</b>		<b>4120</b>		
	62871	US Bank Corporate Payment Systems	Subscription/Business Meeting Exp	12/19/13 70.82
	63006	Verizon Wireless	Cell Phone	01/03/14 58.86
			<b>City Manager Total</b>	<b>129.68</b>
<b>City Clerk</b>		<b>4130</b>		
	62910	OnTrac	Shipping Charges	12/19/13 8.92
	62914	Quill Corporation	Office Supplies	12/19/13 26.58
	63006	Verizon Wireless	Cell Phone	01/03/14 43.57
			<b>City Clerk Total</b>	<b>79.07</b>
<b>Financial Services</b>		<b>4140</b>		
	62871	US Bank Corporate Payment Systems	CSMFO Membership	12/19/13 110.00
	63006	Verizon Wireless	Cell Phone	01/03/14 45.93
		ACH Christine Bennett	Mileage Reimbursement	01/03/14 24.86
		ACH Erica Stephenson	Mileage Reimbursement	01/03/14 15.82
			<b>Financial Services Total</b>	<b>196.61</b>
<b>Human Resources</b>		<b>4150</b>		
	62821	Suzanne Kozma	Consulting Services	12/12/13 6,436.03





**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

Check#	Vendor/Employee	Transaction		Amount
62871	US Bank Corporate Payment Systems	Training Expenses/Holiday Decorations	12/19/13	1,694.42
62876	Department of Justice	New Hire Fingerprinting	12/19/13	32.00
62879	San Bernardino County Human Resources	New Employee Physical	12/19/13	103.90
62884	AccuSource, Inc.	Pre-Employment Screening Pkg	12/19/13	73.00
62886	Addiction Medicine Consultants, Inc	DOT Drug & Alcohol Testing	12/19/13	1,200.00
62900	EAP Consultants, Inc.	EAP Services	12/19/13	366.00
62905	Jobs Available, Inc.	Renew Jobs Available Subscription	12/19/13	45.00
62914	Quill Corporation	Office Supplies	12/19/13	89.40
62946	Bear Mtn Family Medicine, Inc.	Office Visit	01/03/14	100.00
63006	Verizon Wireless	Cell Phone	01/03/14	77.90
	ACH Tammy Arden	Training Expenses	12/12/13	12.48
			<b>Human Resources Total</b>	<b>10,230.13</b>
<b>City Attorney</b>	<b>4170</b>			
62871	US Bank Corporate Payment Systems	Litigation Meeting Expenses	12/19/13	654.61
62890	Best Best & Krieger LLP	Legal Services	12/19/13	8,201.52
			<b>City Attorney Total</b>	<b>8,856.13</b>
<b>PW: Traffic Safety</b>	<b>4230</b>			
62820	Bear Valley Electric	Electricity Usage	12/12/13	1,413.12
62878	San Bernardino County Auditor	Parking Citations	12/19/13	137.50
62939	San Bernardino County Auditor	Parking Citations	01/03/14	37.50
62960	Judicial Data Systems Corp	Parking Activity	01/03/14	100.00
			<b>PW: Traffic Safety Total</b>	<b>1,688.12</b>
<b>Law Enforcement</b>	<b>4250</b>			
62941	San Bernardino County Sheriff's Dept	Monthly Sheriff Contract	01/03/14	215,872.00
			<b>Law Enforcement Total</b>	<b>215,872.00</b>
<b>Animal Regulation</b>	<b>4260</b>			
62861	Bear City Glass Co Inc	Animal Shelter Repairs	12/19/13	709.34
62880	San Bernardino County Dept of Public Health	Mosquito Control	12/19/13	12,299.00
62952	DIY Home Center	Tools/Supplies	01/03/14	7.28
			<b>Animal Regulation Total</b>	<b>13,015.62</b>
<b>Engineering</b>	<b>4310</b>			



**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

<b>Check#</b>	<b>Vendor/Employee</b>	<b>Transaction</b>	<b>Amount</b>
62817	Bank of America	Office Supplies	12/12/13 77.19
62910	OnTrac	Shipping Charges	12/19/13 28.44
62967	OnTrac	Shipping Charges	01/03/14 8.90
63006	Verizon Wireless	Cell Phone	01/03/14 55.05
ACH	Cylwik Property Management	Engineering Services	12/19/13 550.00
ACH	Cylwik Property Management	Engineering Services	01/03/14 1,075.00
<b>Engineering Total</b>			<b>1,794.58</b>



**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

Check#	Vendor/Employee	Transaction	Amount
<b>PW: Street Maintenance</b>			
	<b>4320</b>		
62857	Lionel Arnold	Backflow Tests	12/19/13 100.00
62860	Clifford Fowler	Snow Chains	12/19/13 11,665.16
62864	Fox Farm Auto Spa, Inc.	Vehicle Maintenance	12/19/13 39.98
62867	Joann Olson Baird	Supplies	12/19/13 118.08
62871	US Bank Corporate Payment Systems	Meeting to Discuss PW Yard	12/19/13 48.52
62881	San Bernardino County Vehicle Svcs Dept	Fuel Charges	12/19/13 3,209.48
62885	A Cone Zone, Inc.	Message Boards	12/19/13 4,480.00
62891	Big Bear Paint Center	Paint Supplies	12/19/13 99.84
62895	Butchers Blocks & Building Materials	Tools/Supplies	12/19/13 436.38
62896	Calolympic Glove & Safety Co	Safety Supplies	12/19/13 427.52
62898	DIY Home Center	Tools/Supplies	12/19/13 24.95
62901	Fox Farm Storage	Storage Rental Space	12/19/13 208.00
62902	Fulton Distributing	Janitorial Supplies	12/19/13 285.80
62904	Hodge Products, Inc	Laminated Steel Pins	12/19/13 47.26
62907	Mission Linen Supply Inc.	Laundry Service - Uniforms	12/19/13 620.85
62911	Orkin Inc.	Pest Control	12/19/13 102.61
62921	Sierra Aggregate Co	Cinders	12/19/13 3,015.80
62922	Tool Den	Helmet	12/19/13 78.99
62923	Tri-County Fire Equipment	Dry Chemical Press Service	12/19/13 145.80
62943	A Cone Zone, Inc.	Message Boards	01/03/14 4,000.00
62949	Butchers Blocks & Building Materials	Tools/Supplies	01/03/14 90.86
62956	WW Grainger Inc	Folding Tables	01/03/14 256.68
62957	Hertz Equipment Rental Corp.	Equipment Rental	01/03/14 199.48
62958	Hodge Products, Inc	Laminated Steel Pins	01/03/14 1,328.36
62964	Mission Linen Supply Inc.	Laundry Service - Uniforms	01/03/14 351.92
62971	Ragains Sweeping Service	Street Sweeping	01/03/14 750.00
62973	Vulcan Materials Company Inc.	Asphalt	01/03/14 669.36
62999	Charter Communications	Cable	01/03/14 74.22
63000	WEX Bank	Fuel Charges	01/03/14 237.59
63004	Valero Marketing & Supply Co	Fuel Charges	01/03/14 125.75



**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

<b>Check#</b>	<b>Vendor/Employee</b>	<b>Transaction</b>	<b>Amount</b>
63006	Verizon Wireless	Cell Phone	01/03/14 270.92
<b>PW: Street Maintenance Total</b>			<b>33,510.16</b>



**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

Check#	Vendor/Employee	Transaction	Amount
<b>PW: Vehicle Maintenance</b>		<b>4325</b>	
62780	City of Big Bear Lake Dept of Water & Power	Water Usage	12/06/13 144.06
62862	Bear Valley Electric	Electricity Usage	12/19/13 2,257.95
62874	Southwest Gas Corporation	Natural Gas Usage	12/19/13 897.23
62907	Mission Linen Supply Inc.	Laundry Service - Uniforms	12/19/13 55.59
62909	NAPA Auto Parts	Vehicle Repair/Maintenance	12/19/13 1,109.10
62949	Butchers Blocks & Building Materials	Tools/Supplies	01/03/14 25.90
62964	Mission Linen Supply Inc.	Laundry Service - Uniforms	01/03/14 43.98
62966	NAPA Auto Parts	Vehicle Repair/Maintenance	01/03/14 62.30
62998	City of Big Bear Lake Dept of Water & Power	Water Usage	01/03/14 133.14
63001	NAPA Auto Parts	Vehicle Repair/Maintenance	01/03/14 218.55
<b>PW: Vehicle Maintenance Total</b>			<b>4,947.80</b>
<b>PW: Street Lighting</b>		<b>4330</b>	
62820	Bear Valley Electric	Electricity Usage	12/12/13 7,555.69
<b>PW: Street Lighting Total</b>			<b>7,555.69</b>
<b>PW: Parking Lots/Chamber</b>		<b>4335</b>	
62780	City of Big Bear Lake Dept of Water & Power	Water Usage	12/06/13 223.15
62820	Bear Valley Electric	Electricity Usage	12/12/13 1,602.36
62870	Scott Towsley	Rent Payment for Lease Extension Knickerbocker	12/19/13 2,000.00
62895	Butchers Blocks & Building Materials	Tools/Supplies	12/19/13 52.90
62902	Fulton Distributing	Janitorial Supplies	12/19/13 285.80
62949	Butchers Blocks & Building Materials	Tools/Supplies	01/03/14 8.62
62955	Fulton Distributing	Janitorial Supplies	01/03/14 149.54
62998	City of Big Bear Lake Dept of Water & Power	Water Usage	01/03/14 215.87
<b>PW: Parking Lots/Chamber Total</b>			<b>4,538.24</b>
<b>Planning</b>		<b>4410</b>	
62817	Bank of America	Office Supplies	12/12/13 119.67
63006	Verizon Wireless	Cell Phone	01/03/14 40.90
<b>Planning Total</b>			<b>160.57</b>
<b>Planning Commission</b>		<b>4411</b>	
62894	Tim Breunig	Planning Commissioner Services	12/19/13 200.00



**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

Check#	Vendor/Employee	Transaction		Amount
62903	The Grizzly	Legal Notices	12/19/13	156.75
62912	Joseph Pacelli	Planning Commissioner Services	12/19/13	200.00
62920	Paul Senft	Planning Commissioner Services	12/19/13	200.00
62947	Tim Breunig	Planning Commissioner Services	01/03/14	200.00
62969	Joseph Pacelli	Planning Commissioner Services	01/03/14	200.00
62972	Paul Senft	Planning Commissioner Services	01/03/14	200.00
	ACH Anne Zimmerman	Planning Commissioner Services	12/19/13	200.00
	ACH Craig Smith	Planning Commissioner Services	12/19/13	200.00
	ACH Anne Zimmerman	Planning Commissioner Services	01/03/14	200.00
	ACH Craig Smith	Planning Commissioner Services	01/03/14	200.00
			<b>Planning Commission Total</b>	<b>2,156.75</b>
<b>Code Compliance</b>	<b>4415</b>			
62817	Bank of America	Uniforms - Winter Gear	12/12/13	1,504.86
62871	US Bank Corporate Payment Systems	Legal Publications	12/19/13	1,401.24
62872	Verizon California	Rental Hotline	12/19/13	103.91
62881	San Bernardino County Vehicle Svcs Dept	Fuel Charges	12/19/13	525.99
62888	All Protection Alarm	Rental Hotline Dispatch	12/19/13	4,004.64
62950	California Association of Code Enforcement	Membership Dues 2014	01/03/14	225.00
63006	Verizon Wireless	Cell Phone	01/03/14	163.83
	ACH Kyle Lindley Construction	TPHR Inspections	12/06/13	1,240.00
	ACH Jason Strouse	TPHR Inspections	12/06/13	1,640.00
	ACH Jason Strouse	TPHR Inspections	12/11/13	720.00
	ACH Kyle Lindley Construction	TPHR Inspections	12/12/13	2,240.00
	ACH Kyle Lindley Construction	TPHR Inspections	12/19/13	1,360.00
			<b>Code Compliance Total</b>	<b>15,129.47</b>
<b>Intergovernmental/Community</b>	<b>4420</b>			
62871	US Bank Corporate Payment Systems	eBlast Newsletter Fee	12/19/13	35.00
62932	Bear Valley Unified School District	Safe Routes to School Program Grant Promotion	12/27/13	3,941.70
62933	Bike to School Scholarship Program	Safe Routes to School Program Grant Promotion	12/27/13	1,000.00
62938	Bike to School Scholarship Program	Safe Routes to School Program Grant Promotion	12/27/13	4,000.00
63006	Verizon Wireless	Cell Phone	01/03/14	19.14



**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

Check#	Vendor/Employee	Transaction	Amount
<b>Intergovernmental/Community Relations Total</b>			<b>8,995.84</b>
<b>Building &amp; Safety</b>		<b>4430</b>	
62871	US Bank Corporate Payment Systems	Legal Publications	12/19/13 133.41
62875	Willdan Engineering Inc.	Consulting Services	12/19/13 18,480.00
62910	OnTrac	Shipping Charges	12/19/13 91.92
62959	Interwest Consulting Group, Inc.	Plan Review Services/Consulting Services	01/03/14 13,597.40
62967	OnTrac	Shipping Charges	01/03/14 39.43
63004	Valero Marketing & Supply Co	Fuel Charges	01/03/14 212.67
63006	Verizon Wireless	Cell Phone	01/03/14 164.16
63008	Interwest Consulting Group, Inc.	Plan Review Services/Consulting Services	01/03/14 16,667.66
<b>Building &amp; Safety Total</b>			<b>49,386.65</b>
<b>PAC: Performing Arts Center</b>		<b>4610</b>	
62817	Bank of America	Audio Systems/Cable/Adapters/Battery Pack	12/12/13 5,715.24
62820	Bear Valley Electric	Electricity Usage	12/12/13 3,285.32
62874	Southwest Gas Corporation	Natural Gas Usage	12/19/13 457.32
62888	All Protection Alarm	Alarm Monitoring	12/19/13 46.50
62893	David Atilano	Janitorial Services	12/19/13 787.50
62898	DIY Home Center	Tools/Supplies	12/19/13 48.09
62913	Premier Lighting & Prod Co Inc.	Lamp Sockets	12/19/13 215.06
62919	Seat Advisor, Inc.	Ticket Sales	12/19/13 714.15
62949	Butchers Blocks & Building Materials	Tools/Supplies	01/03/14 15.96
63003	SESAC	Music License Fee	01/03/14 343.00
63006	Verizon Wireless	Cell Phone	01/03/14 101.98
	ACH Gary Payne	Contract Services	12/19/13 2,182.50
	ACH Gary Payne	Contract Services	01/03/14 1,530.00
<b>PAC: Performing Arts Center Total</b>			<b>15,442.62</b>
<b>PW: City Parks</b>		<b>4625</b>	
62780	City of Big Bear Lake Dept of Water & Power	Water Usage	12/06/13 412.07
62820	Bear Valley Electric	Electricity Usage	12/12/13 2,904.46
62881	San Bernardino County Vehicle Svcs Dept	Fuel Charges	12/19/13 119.36
62895	Butchers Blocks & Building Materials	Tools/Supplies	12/19/13 45.90



**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

Check#	Vendor/Employee	Transaction	Amount
62896	Calolympic Glove & Safety Co	Safety Supplies	12/19/13 427.52
62902	Fulton Distributing	Janitorial Supplies	12/19/13 285.80
62949	Butchers Blocks & Building Materials	Graffiti Remover	01/03/14 6.47
62955	Fulton Distributing	Janitorial Supplies	01/03/14 149.54
62998	City of Big Bear Lake Dept of Water & Power	Water Usage	01/03/14 422.99
			<b>PW: City Parks Total 4,774.11</b>
<b>General Government</b>	<b>4800</b>		
62779	US Postal Service	Post Office Box Rental	12/06/13 1,160.00
62783	Charter Communications	High Speed Internet	12/06/13 2,441.18
62799	Mountain Water Co	Water Dispenser Rental/Water	12/11/13 24.25
62822	Verizon California	Telephone Service	12/12/13 45.00
62859	Big Bear Productions	PEG Channel Content/Village Video	12/19/13 1,200.00
62872	Verizon California	Telephone Service	12/19/13 1,775.30
62888	All Protection Alarm	Answering Service	12/19/13 595.35
62899	Docu-Trust	Document Storage	12/19/13 22.80
62908	Randy Spitz	Coffee Supplies	12/19/13 44.24
62914	Quill Corporation	Office Supplies	12/19/13 241.06
62916	Ricoh USA, Inc.	Copier Lease	12/19/13 147.46
62917	Ricoh USA, Inc.	Copier Lease	12/19/13 322.71
62942	SB Associated Governments	GA Dues	01/03/14 985.54
62953	Docu-Trust	Document Storage	01/03/14 22.80
62965	Mountain Water Co	Water Dispenser Rental/Water	01/03/14 34.75
63005	Verizon California	Telephone Service	01/03/14 54.66
63006	Verizon Wireless	Cell Phone	01/03/14 41.03
			<b>General Government Total 9,158.13</b>
<b>Technology Services</b>	<b>4810</b>		
62817	Bank of America	Computer Monitors	12/12/13 259.98
62822	Verizon California	Telephone Service	12/12/13 96.68
62871	US Bank Corporate Payment Systems	Software Renewal/ATT Data Usage	12/19/13 129.00
62877	San Bernardino County	GIS Property Data	12/19/13 1,041.03
62882	12 Miles Out.com	Video Streaming	12/19/13 1,200.00





**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

Check#	Vendor/Employee	Transaction	Amount
62887	AgendaPal Corporation	Monthly Subscription	12/19/13 399.00
62897	CDW Government LLC	Ethernet Switches/UPS Backup Batteries	12/19/13 375.76
62944	AgendaPal Corporation	Monthly Subscription	01/03/14 399.00
62951	CDW Government LLC	Backup Tapes	01/03/14 188.05
63006	Verizon Wireless	Cell Phone	01/03/14 37.54
ACH	Taso Tech Inc	IT Support	12/06/13 1,050.00
ACH	Taso Tech Inc	IT Support	01/03/14 2,992.50
<b>Technology Services Total</b>			<b>8,168.54</b>
<b>Civic Center</b>	<b>4820</b>		
62780	City of Big Bear Lake Dept of Water & Power	Water Usage	12/06/13 542.69
62820	Bear Valley Electric	Electricity Usage	12/12/13 9,883.19
62863	Conklin Paint & Supplies, Inc.	Paint Supplies	12/19/13 161.34
62871	US Bank Corporate Payment Systems	Appliance Replacement	12/19/13 403.98
62874	Southwest Gas Corporation	Natural Gas Usage	12/19/13 1,422.27
62881	San Bernardino County Vehicle Svcs Dept	Fuel Charges	12/19/13 237.83
62888	All Protection Alarm	Alarm Monitoring	12/19/13 87.60
62893	David Atilano	Janitorial Services	12/19/13 2,362.50
62895	Butchers Blocks & Building Materials	Tools/Supplies	12/19/13 183.06
62898	DIY Home Center	Tools/Supplies	12/19/13 297.23
62902	Fulton Distributing	Janitorial Supplies	12/19/13 285.79
62907	Mission Linen Supply Inc.	Laundry Service - Uniforms	12/19/13 77.89
62911	Orkin Inc.	Pest Control	12/19/13 153.91
62949	Butchers Blocks & Building Materials	Tools/Supplies	01/03/14 56.13
62955	Fulton Distributing	Janitorial Supplies	01/03/14 149.55
62956	WW Grainger Inc	Folding Tables	01/03/14 256.68
62963	Ludecke's Electrical Service, Inc.	Electrical Services	01/03/14 425.00
62964	Mission Linen Supply Inc.	Laundry Service - Uniforms	01/03/14 61.59
62968	Orkin Inc.	Pest Control	01/03/14 153.91
62970	Peter Crawford Plumbing	Water Heater Replacement	01/03/14 6,950.00
62998	City of Big Bear Lake Dept of Water & Power	Water Usage	01/03/14 702.85
63006	Verizon Wireless	Cell Phone	01/03/14 112.31



**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

Check#	Vendor/Employee	Transaction	Civic Center Total	Amount
<b>Sanitation</b>				<b>24,967.30</b>
<b>250</b>				
62780	City of Big Bear Lake Dept of Water & Power	Water Usage	12/06/13	49.90
62820	Bear Valley Electric	Electricity Usage	12/12/13	7,005.14
62823	Verizon Wireless	Telemetry Lines/Test Modem	12/12/13	168.58
62862	Bear Valley Electric	Electricity Usage	12/19/13	2,257.94
62865	MCR Technologies, Inc	Lift Station Maintenance	12/19/13	1,495.00
62871	US Bank Corporate Payment Systems	Meeting w/ Sewer Crew Re: Village	12/19/13	77.14
62872	Verizon California	Telephone Service	12/19/13	556.18
62873	Verizon Wireless	Telemetry Lines	12/19/13	40.06
62874	Southwest Gas Corporation	Natural Gas Usage	12/19/13	897.22
62881	San Bernardino County Vehicle Svcs Dept	Fuel Charges	12/19/13	2,150.38
62883	BBARWA	Connection Fees/50 % Standby Charges	12/19/13	1,214,506.37
62895	Butchers Blocks & Building Materials	Tools/Supplies	12/19/13	25.30
62907	Mission Linen Supply Inc.	Laundry Service - Uniforms	12/19/13	849.73
62909	NAPA Auto Parts	Vehicle Repair/Maintenance	12/19/13	490.69
62915	Radio Shack Corporation	Supplies	12/19/13	11.31
62918	Robertson's Ready Mix	Materials	12/19/13	759.60
62924	Underground Service Alert Inc.	48 New Tickets	12/19/13	72.00
62925	WW Grainger Inc	Silicone Grease	12/19/13	209.31
62945	Bay City Electric Works Inc.	Preventative Maintenance for Lift Station	01/03/14	510.00
62949	Butchers Blocks & Building Materials	Tools/Supplies	01/03/14	91.79
62956	WW Grainger Inc	Folding Tables	01/03/14	256.69
62964	Mission Linen Supply Inc.	Laundry Service - Uniforms	01/03/14	351.92
62966	NAPA Auto Parts	Supplies	01/03/14	44.07
62974	Xylem Water Solutions USA Inc	Lift Station Repair	01/03/14	2,738.14
62998	City of Big Bear Lake Dept of Water & Power	Water Usage	01/03/14	49.90
63001	NAPA Auto Parts	Vehicle Repair/Maintenance	01/03/14	223.21
63005	Verizon California	Telephone Service	01/03/14	87.82
63006	Verizon Wireless	Telemetry Lines/Cell Phone	01/03/14	988.86
ACH	Cylwik Property Management	Engineering Services	12/19/13	275.00



**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

Check#	Vendor/Employee	Transaction	Amount
ACH	Cylwik Property Management	Engineering Services	01/03/14 537.50
			<b>Sanitation Total 1,237,776.75</b>
<b>Village Streetscape</b>	<b>291</b>		
62780	City of Big Bear Lake Dept of Water & Power	Water Usage	12/06/13 289.78
62820	Bear Valley Electric	Electricity Usage	12/12/13 1,673.87
62874	Southwest Gas Corporation	Natural Gas Usage	12/19/13 1,008.39
62889	Big Bear Disposal Inc	Village Litter Containers	12/19/13 1,364.93
62895	Butchers Blocks & Building Materials	Supplies	12/19/13 247.72
62898	DIY Home Center	Tools/Supplies	12/19/13 23.31
62904	Hodge Products, Inc	Laminated Steel Pins	12/19/13 47.27
62949	Butchers Blocks & Building Materials	Supplies	01/03/14 847.19
62958	Hodge Products, Inc	Laminated Steel Pins	01/03/14 94.53
62998	City of Big Bear Lake Dept of Water & Power	Water Usage	01/03/14 257.02
			<b>Village Streetscape Total 5,854.01</b>
<b>Capital Projects/PW &amp; Sani</b>	<b>321</b>		
62796	Cozad & Fox, Inc.	Design Services for Overhead Monument	12/11/13 750.00
62797	Facility Builders & Erectors, Inc.	Public Works Yard Project	12/11/13 212,512.00
62802	Street Decor, Inc.	Village Street Décor	12/11/13 32,993.53
62954	Facility Builders & Erectors, Inc.	Public Works Yard Project	01/03/14 570,448.00
62961	Kleinfelder	Public Works Yard Project	01/03/14 4,268.00
ACH	Cylwik Property Management	Engineering Services	12/19/13 5,800.00
ACH	Cylwik Property Management	Engineering Services	01/03/14 10,400.00
ACH	Kyle Lindley Construction	Public Works Yard Project	01/03/14 10,975.00
			<b>Capital Projects/PW &amp; Sani Total 848,146.53</b>
<b>Capital Projects/Street Improve</b>	<b>350</b>		
62906	LOR Geotechnical Group, Inc.	Lab Compaction Testing - Village	12/19/13 1,000.00
62948	Buck Energy Fireplaces	Village L Reconstruction Project	01/03/14 835.65
62970	Peter Crawford Plumbing	Village L Reconstruction Project	01/03/14 1,012.00
ACH	Cylwik Property Management	Engineering Services	12/19/13 200.00
ACH	Kyle Lindley Construction	Village L Reconstruction Project	12/19/13 4,275.00
			<b>Capital Projects/Street Improvements Total 7,322.65</b>



**City of Big Bear Lake**  
**Expenditure By Department**  
**Checks Issued 12/02/13 through 01/06/14**

Check#	Vendor/Employee	Transaction	Amount
<b>Refuse</b>			
	<b>550</b>		
62798	Fibrex Products	Recyclable Containers	12/11/13 12,127.89
62889	Big Bear Disposal Inc	Residential Trash Service	12/19/13 151,722.14
62907	Mission Linen Supply Inc.	Laundry Service - Uniforms	12/19/13 89.02
62940	San Bernardino County Fire Department	Household Hazardous Waste - Clean Bear	01/03/14 2,457.89
62964	Mission Linen Supply Inc.	Laundry Service - Uniforms	01/03/14 70.38
63006	Verizon Wireless	Cell Phone	01/03/14 159.32
ACH	Cylwik Property Management	Engineering Services	12/19/13 275.00
ACH	Cylwik Property Management	Engineering Services	01/03/14 1,344.85
		<b>Refuse Total</b>	<b>168,246.49</b>
<b>Deposits Payable</b>			
	<b>750</b>		
62792	American Cancer Society	Deposit Refund/MSE 2013-033	12/11/13 500.00
62794	Big Bear Lake Antique Car Club	Deposit Refund/MSE 2013-015	12/11/13 500.00
62795	Big Bear Marina	Deposit Refund/MSE 2013-028	12/11/13 500.00
62797	Facility Builders & Erectors, Inc.	Public Works Yard Project Retention	12/11/13 (10,625.60)
62800	Old Miner's Association	Deposit Refund/MSE 2012-068	12/11/13 500.00
62868	Robert Shackley	Business License Refund #28707	12/19/13 0.65
62954	Facility Builders & Erectors, Inc.	Public Works Yard Project Retention	01/03/14 (28,522.40)
63002	National Community Renaissance of CA	Deposit Refund/CUP 2010-020	01/03/14 326.25
63007	World Harvest Christian Church	Deposit Refund/CUP 2006-035	01/03/14 1,106.25
ACH	Tammy Arden	Employee Appreciation	01/03/14 184.25
		<b>Deposits Payable Total</b>	<b>(35,530.60)</b>
		<b>Grand Total</b>	<b>2,702,911.61</b>

**CITY OF BIG BEAR LAKE  
TREASURER'S REPORT  
November, 2013**

**DISTRIBUTION OF TREASURY CASH**

	RATE	COST	MARKET VALUE	DATE OF MATURITY	% OF
Demand Account - Union Bank of Calif		192,248			2.09
Imprest Cash - Union Bank Payroll		4,502			0.05
Imprest Cash - Union Bank EMS Billing		3,782			0.04
Imprest Cash		2,400			0.03
Local Agency Investment Fund (LAIF)	0.263%	8,987,346		immediate	97.79
<b>Total Cash In Treasury:</b>		<b>\$9,190,278</b>			<b>100.00</b>

**INVESTMENT ACTIVITY**

LAIF Transactions:	<b>\$1,000,000</b>	Deposited,	<b>\$ 1,650,000</b>	Withdrawn.
LAIF Life of Portfolio:	212	Days		
Int. Earned Since 7/1/2013:	<b>\$19,549</b>			

Note: The aforementioned investments conform to the City's investment policy. (Res. 97-18)  
Cash is sufficient to meet needs of the next 6 months.

Interest earned on invested cash is accrued on a quarterly basis.

**DISTRIBUTION OF CASH BY FUNDS**

	November 2013	October 2013	Change
General	2,755,502	5,347,173	(2,591,671)
Fire Protection District	3,443,677	3,572,514	(128,837)
Fire Authority	56,472	18,062	38,410
Sanitation	3,055,449	2,611,262	444,188
Measure I	(871,290)	(1,746,840)	875,550
Capital Improvement	448,655	402,102	46,553
Refuse	(129,093)	(254,170)	125,076
A.D. Debt Service	78,854	78,854	-
Trust	398,245	286,155	112,089
Successor Agency	(124,459)	(244,168)	119,710
AB 2928 Traf Relief	-	-	-
AB 3229 Supp Law Enforce	78,267	94,184	(15,918)
<b>Total Cash in Treasury:</b>	<b>9,190,278</b>	<b>10,165,128</b>	<b>(974,849)</b>

**CASH WITH FISCAL AGENT - RESERVE FUNDS**

	COST	MARKET VALUE	CURRENT YIELD
<b>2005 Revenue Refunding Bonds</b>			
Big Bear Lake Reserve Fund	578,608	578,608	0.04%
Moonridge Reserve Fund	79,275	79,275	0.04%
<b>1999 IA Tax Allocation Bonds</b>	289,425	289,425	0.04%

NOTE - Pursuant to California Govt. Code 53647 all local government agencies are required to report the current market value of investments under management by an outside party. The reserve funds for the aforementioned bond issues are held and managed by our Trustee, Union Bank of California.



# AGENDA REPORT

**MEETING DATE:** January 13, 2014

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Jeff Mathieu, City Manager

**REVIEWED BY:** Kathleen Smith, Chief Operations Officer

**PREPARED BY:** James J. Miller, Community Development Director

**SUBJECT:** **QUALITY OF LIFE INITIATIVES 2014**

## **BACKGROUND:**

As has become customary at the beginning of each year, staff presents broad-based concepts for improvements to our community ranging from future long-range planning and development projects to improving our community communications and outreach. These concepts have been presented in the form of “Quality of Life Initiatives”. Some of the initiatives have resulted in several major accomplishments that should be celebrated, such as Boulder Bay Park, the revised Sign Ordinance, Special Events Policy, Hofert Hall public meeting improvements, and the Village Renaissance project.

## **DISCUSSION:**

The purpose of this presentation is for the City Council to review and consider Quality of Life Initiatives for 2014 and to share our accomplishments from previous years. Given the above-referenced success of some of our prior initiatives as a backdrop, other initiatives were largely dependent on funding from the Improvement Agency (“IA”) to implement. Now without IA funding, it is proposed that we focus our attention on projects that appear to be achievable over the course of the next year or two and begin directing our energies into new funding sources and opportunities. Grants have become a significant source of funding for several of our large infrastructure and capital improvement projects.

It is important to note that in addition to benefits the identified projects will have for our residents and second homeowners in the valley, these projects also present opportunities for economic development. Given our tourist economy, reinvestment in upgrading and improving our community amenities and attractions for our tourists will, in turn, provide economic development benefits for our current and future local businesses.

At the conclusion of the presentation, staff will seek discussion and input from the City Council on the proposed direction, with the understanding that each project will be evaluated and brought back as individual action items for Council consideration in the future.

**RECOMMENDATION:**

It is recommended the City Council receive the presentation and provide direction as desired.